

**Academic and Campus Affairs Council
Agenda
February 3, 2012**

Affected Administrative Rule/Other Issue	Description of Agenda Item	Person Responsible-Presenter	Proposed ACAC Action
	Approval of November 4, 2011 Minutes.	Mike Midgley	Approval
Training and Qualifications for DL Faculty	Recommendation from Distance Learning Committee to implement required training for distance learning instructors.	Robert Bermea	Discussion and possible action. (2 nd reading)
Reporting of Substantive Change	Request to implement guidelines related to proposed administrative rule governing reporting of substantive changes to SACS. Employee group comments: Attachment A	Soon Merz	Discussion and possible action. (2 nd reading)
AR 3.05.002 Use of College Information Systems	Proposed updates/modifications to the rule and creation of accompanying guidelines.	Stan Gunn	Discussion and possible action. (2 nd reading)
AR 1.02.003 Admission	Modification of rule to include early college high school students. Employee group comments: Attachment B & C	Linda Kluck	Discussion and possible action (2 nd reading)
AR 4.02.006 Copyright Ownership	Proposed updates/modifications to the rule.	Richard Smith	Discussion and possible action.
AR 4.06.002 Staffing of Adjunct Faculty	Proposed updates/modifications to the rule.	Gaye Lynn Scott	Discussion and possible action.
Academic Calendar	<ul style="list-style-type: none"> • Review and approve the 2013 Academic Calendar. • Review and approve a working draft of the 2014 Academic Calendar. 	Mary Hensley	Discussion and possible action.