

To: Classified Officers and Representatives

From: Melissa A. Brown

Date: September 11, 2009

Re: Monthly report from the EHS Committee

Agenda items:

1. AED update – Regarding previous report of AED software recall, software has been updated on most campuses, remaining campuses are in progress.
2. A request was made for an on-line refresher course for AED training. There is nothing available online for AED because of the requirement of the training to be hands on in order to be certified by the State of Texas. Currently, there is only a challenge course, shorter than original course, for updating CPR training.
3. ACC In-House Construction has moved to a new location that is being called Service Center South. The building is located near Ben White and IH-35, the old Enterprise Rent-A-Car location.
4. A new policy has been developed by the Health Sciences department in order for ACC to safely accept equipment donations. The EHS Committee will be reviewing this policy soon.
5. The BRG message boards, located on all campuses, are being upgraded. It was found that on two campuses the transmitters had gone bad causing the boards to operate incorrectly. The transmitters have been repaired/replaced. Also, there is new software available that would allow voice messages to be sent over the speakers and voice messages to be translated to text messages to be displayed across the message boards. More info to come.
6. There is a problem, college-wide, with hallways being used for storage areas. This will cause further problems with emergency exiting for all students, faculty and staff, especially disabled students, faculty and staff. A proposal was voiced that this problem be brought forward to the next meeting where the ACC Master Plan is discussed, so that it can be resolved college-wide. In the short term, Campus Managers need to identify problem areas at each campus and work to remove/relocate unnecessary items that are being stored, or have been left in the hallways.

7. Signs distinguishing the Areas of Rescue Assistance need to be also indicated with Braille. Each campus will verify this individually and report problems to Jerry Gilliland for resolution.
8. H1N1 virus – The ACC EHS department participates in a state-wide conference call regularly to discuss preventative measures with the Center for Disease Control, among many other agencies. There are many recommendations on-line, as to how to control the spread of the disease. One of the main preventative measures is, as always, frequent washing of hands. Another is, if you are sick, stay home. It has been recommended by EHS to not penalize those employees, or students, who miss work or class due to illness, but please work with them to help make up missed work or assignments until they are able to return. EHS will be working with Campus Managers to set-up Purell hand sanitizer stations across all campuses, and to have cases of 12 oz. bottles of hand sanitizer bottles available for use on campus.
9. EHS Committee goals for the upcoming year were also discussed.