

ACC Meeting Name: Classified Association

Date: May 13, 2008
Chair: Lisa Buck, President

Time: 12:00 p.m. - 1:00 p.m.
Location: PIN 610

Attendees:

President: Lisa Buck
President Elect: Suzanne Ortiz
Secretary: Jeannie Beach

Representatives:
Sue Bloodsworth
Melissa Brown

Members of Classified Employee Group

D R A F T May 2008 Minutes

Announcement: Everyone needs to be sure and go online and select the monthly or biweekly pay option.

I. Agenda Item: Cost of Living Raise (COLA)

Presenter: Lisa Buck

The administration has announced that there is a 4% "placeholder" in the budget for COLA increases. Of the Classified employees who responded to our informal survey, 143 respondents stated they would request more than 4%. Most people cited the rising cost of fuel as the reason to ask for a higher COLA increase. Our organization needs to unify with the Faculty and Prof Tech associations. We would like to ask for 6% as a unified front. The Associations will know the proposed increase before it goes to the board so we can prepare our statement, if necessary. Association members may need to show up at board meetings with testimonials.

There was a short discussion regarding merit-based pay raises. There are pros and cons. Lisa Buck will announce the proposed COLA increase as soon as this information becomes available.

II. Agenda Item: Fundraisers

Presenter: Lisa Buck

Ideas for fundraisers include: A golf tournament, a Carwash, an Online Silent Auction. Sergeant Phil Guerra is going to research the logistics for a golf tournament. Lisa Buck will hold a carwash at HBC in May or June. Suzanne Ortiz volunteered to coordinate a silent auction. Proceeds will benefit the Classified Emergency Fund. A portion of the proceeds may be designated for the College Connections scholarship fund. The ACCCEA council will discuss this proposal and make a recommendation. Question: Does the Classified Emergency fund earn interest?

III. Agenda Item: Classified representation:

Presenter: Lisa Buck

It is time to designate employees to serve on ACC's Councils and Committees and elect officers for the coming year, FY 2008-2009. Please consider participating in ACC's governance process and representing the classified employees. The meetings are usually once per month for about two hours plus travel time. Travel can be reimbursed. If you are interested in serving as a representative, you need to discuss this with your supervisor and seek approval. The supervisor will want to ensure the office is covered while you are away and that you have the time to attend the meetings. From time to time, you may have homework, so consider that in making the time commitment. Please let Suzanne Ortiz, President Elect, know if you are interested in serving.

IV. Other news:

Overtime / Comp Time: The Classified employee group is not eligible for comp time and should not be offered comp time as a substitute for overtime pay. The Law requires the employer to pay overtime for any hours worked over 40 in one week. Before working more than 40 hours in a week, get your supervisor's approval to work overtime, preferably in writing. A simple e-mail is acceptable proof that the supervisor requested the employee to work more than 40 hours during the week.

Shared Governance: There is an open meeting Friday May 16, 2008 at 3:00 p.m. HBC to discuss the number of representatives on councils and committees. Comments can also be forwarded to Don Becker and Suzanne Ortiz.

Round Rock Campus: Our recommendations regarding work space and student services were well-received. Suzanne reported the Project Manager sent a very nice letter thanking us for our input. The Community of Round Rock voted ACC into their taxing district this past weekend. Round Rock students will receive the difference between in-district and out-of-district tuition refunds once the election is certified.

Facilities: A parking garage is being built at Rio Grande. The old RGC gym and band hall are being renovated for faculty offices. Additional black-top parking is being added and the window tint is being replaced at the Pinnacle.

Evaluations: The evaluation process is currently underway. Evaluate your supervisor.

Future Meetings:

June 5, Thursday - Lunch with President Kinslow. Please RSVP to Whitney Feil wfeil@austincc.edu, 223-7577, by Monday June 2nd.

July meeting: Not set.

August Meeting: We may or may not be hosting the Retiree luncheon. Upon further discussion among officers and Gerry Tucker, it was determined that other employee organizations host retiree events and we will not plan to host Retirees this year.

The meeting adjourned at 1:00 p.m.

Other Information

Next Meeting Date: Thursday June 5, 2008
Lunch with President: EVC Multipurpose Hall, noon – 1:30

Respectfully Submitted: Jeannie Beach, Secretary