

ACC Meeting Name: Classified Association

Date: December 16, 2008

Time: 12:00 p.m. - 1:00 p.m

Chair: Suzanne Ortiz

Location: Eastview Campus

Attendees:

President: Suzanne Ortiz
Parliamentarian: Judy Green
Secretary: Cindy Wiseman

Representatives:
Kathy Judge
Melissa Brown
Sue Bloodsworth
Betty Bell

Members of Classified Employee Group

Draft-Dec. 16th, 2008 Minutes

I. Agenda Item: COMPENSATION MEETING-

Suzanne Ortiz reported that not all job positions/titles will be re-evaluated this year. Positions/titles will be re-evaluated only at the request of the supervisor. Complete re-evaluation is scheduled to be done every 2-3 years.

The data collections process only looks at benchmark titles/positions. Data for this process will be pulled from some of the following:

AON

Colleges with similar job positions/titles

Texas Workforce Commission

Texas Association of School Boards

Supervisors will evaluate job positions/titles Dec. 11th-19th. Compensation changes will begin Jan. 5th.

II. Agenda Item: SERVANT LEADERSHIP-

The Classified members who attended the Servant Leadership workshop reported that the workshop was very informative. Another workshop is scheduled for January and everyone is encouraged to attend if they are able.

III. Agenda Item: New Training for Classified

Suzanne announced ACC has hired a new Professional Development Program Director. More training classes will be developed for classified employees.

Kathy Judge made suggestion that guide lines be set up to specify what Professional Development Classes need to be approved supervisors. This will be on the agenda at the next President's Leadership Team (PLT) meeting.

The meeting adjourned at 1:00 p.m.

Other Information

Next Meeting Date: Jan. 6th, 2008

Location: NRG

Respectfully Submitted: Cindy Wiseman, Secretary