

ACC Meeting Name: Classified Association

Date: October 9, 2007
Chair: Lisa Buck, President

Time: 12:00 p.m. - 1:00 p.m.
Location: HBC - IVC

Attendees:

President: Lisa Buck President Elect: Suzanne Ortiz Secretary: Jeannie Beach Parliamentarian: Al Kaiser	Representatives: Sue Bloodsworth Leticia Botello Melissa Brown Mark Goodrich Judy Green Mary Heard Sonia Stewart Tomi Welch Tobin Wiegand Cindy Wiseman
Members of Classified Employee Group	

D R A F T October 2007 Minutes

Presentation: Outgoing ACCCEA President Kathy Judge was honored with a gift certificate for a Spa Day.

I. Agenda Item: Information and discussion regarding conversion to monthly pay

The College Administration has indicated that all Classified employees will be transitioned from bi-weekly to monthly pay in September 2008. This topic will be an agenda item on the October 18 Administrative Services Council. ACCCEA members are invited to lobby members of the ASC with your rationale, pro or con. ASC Member list here: <http://www.austincc.edu/adminvp/asc-membership.htm>

Action Item: Request that Sylvia Partida update the membership list on the above site.

The ACCCEA recent poll on this topic yielded over 200 responses. Most respondents were overwhelmingly negative about transitioning to monthly pay and cited valid reasons as to why this would create a hardship. Lisa Buck did not present this topic at the October Board meeting because facts were still being gathered.

Proposal: Compromise by accepting bi-monthly pay (24 pays annually instead of 26)

Proposal: What if Adjunct Faculty were invited to consider bi-monthly pay?

Proposal: Individuals can e-mail the board members <board@austincc.edu>. President Kinslow will see these e-mails.

Query: Is our money earning interest for the college when pay is distributed monthly?

Proposal: Cost-saving recommendation - eliminate the paper pay stubs and Direct Deposit slips.

Observation: The Association Officers have been assured that personnel in H/R would not be eliminated, except perhaps through attrition.

Observation: The Association should react based on facts, and not simply fear of change.

Action Item: Lisa Buck will distribute a list of Classified employees to campus representatives, sorted by campus.

Action Item: Lisa Buck will create and distribute an interactive Spreadsheet where real comparisons can be made.

Action Item: Lisa Buck will post individual comments on the web (anonymously) for consideration.

Action Item: Lisa Buck will invite board members to either the November or the February ACCCEA meeting.

Action Item: Lisa Buck will research existing Administrative Rules and Board Policies regarding pay frequency.

Action Item: Lisa Buck will research State procedures regarding State pay.

II. Agenda Item: Old Business

a) Meeting Minutes: Lisa Buck requests that meeting minutes be prepared within a week to ten days and distributed via e-mail to members who attended the meeting for approval. They will then be posted on the ACCCEA website.

b) Announcement: Gerry Tucker, Director of Human Resources, distributed a memo to supervisors regarding Classified Employee participation in Shared Governance activities. Supervisors should encourage employees to participate, allow travel time, and mileage is reimbursable. If any budget is short of funds for mileage, Neil Vickers should be contacted to reallocate budget funds.

Action Item: Lisa Buck will post the H/R Memo on the ACCCEA website.

c) Fundraising: SECC (State Employees Charitable Campaign) will run through the end of October 2007. There are many charities from which to choose. The ACC Foundation is now among those. Dr. Kinslow personally will match up to \$7500 in contributions. The ACC Foundation will also match funds. Be sure to mark your SECC form "Classified" so our organization will get credit for contributions. There is a minimum contribution of \$2.00 per month.

After the SECC Campaign ends, we will begin the push for funding our emergency fund. E-mail your fundraising ideas to the ACCCEA Fundraising committee: Kathy Judge, Regina Schneider, Leticia Botello.

d) Committee Reports: Please e-mail your reports to Lisa Buck. Association members should let committee reps know your comments and opinions to carry forward. Committee meeting minutes are linked to the bottom of the membership sites: <http://accweb.austincc.edu/minutes/>

III. Agenda Item: New Business

Wellness Committee: Presenter: Evelyn Goss

The Wellness Committee now has an operating budget. Activities will be campus-based and could range from fitness classes to wellness education (i.e. smoking cessation, etc.) The Wellness Committee is seeking campus volunteers to help coordinate.

Visit this link for more information and survey results: <http://www.austincc.edu/hr/wellness/>

The meeting adjourned at 1:00 p.m.

Other Information

Next Meeting Date: Friday November 16, 2007
Location: RGC - 343 Noon - 1:00 p.m.
Respectfully Submitted: Jeannie Beach, Secretary