

## How to Calculate Your Final Grade

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Your numeric grades are made up of the following:

- Four objective tests. Each test is valued at 50 points maximum.
- One essay. The essay is valued at 50 points maximum.
- Note: Your lowest grade out of the above five will be disregarded.
- Your attendance record. Your days absent or late or leave early are subtracted from your final grade for tests and the essay.
- Note: Extra credit assignments are not allowed in this course.

This means that you will have four grades, each worth a maximum of 50 points, or a total of 200 points. So just add them up, divide by 2 (to get a 100%-based value), and then subtract your days absent.

Your final grade for the course will be expressed as a letter grade. To convert from your numeric grade to your final letter grade, use this scale:

- A = 86 to 100%.
- B = 76 to 85%.
- C = 56 to 75%.
- D = 36 to 55%.
- F = below 36%.

**Example:** At the end of the course student Bronco Methuselah has the following numeric grade record:

1. Test 1, 35.
2. Test 2, 42.
3. Test 3, 33.
4. Test 4, 0 (Bronco skipped test 4).
5. Essay, 42.
6. Absent, 6 days.

If you add the first five together, and drop the lowest grade (the zero for test 4), you see that Bronco gets a numeric total grade of 152 for the tests and essay. To get a grade based on a maximum of 100%, divide  $152 / 2 = 76$ . From that subtract his absenteeism ( $76 - 6$ ) for a final grade of 70, which converts to a final letter grade of C.

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