

Approved Minutes

The regular monthly meeting of the Adjunct Faculty Association's Executive Committee was held on September 11, 2009, at 2:34 p.m. in HBC Room 103.2. Members Present: Dawn Tawwater, Richard Cutler, Anaka Rivera, Chris De La Ronde, Jim Nelson, David Albert, Pat Howard, Marilyn Love (Late), Cleburn Zwernemann, Patrick Collins (Late), Joe Liro, and Luke Garza. Members Absent: Richard Gamez.

No Minutes were presented or approved.

The first order of business was the appointment process for the six vacant campus representative positions on the EC. Each candidate was given one minute to speak on his/her behalf. After having heard from each candidate, the candidates were excused to return when the meeting resumed and after votes were cast. The President collected ballots and the Secretary assisted in the counting of the ballots. The following candidates were appointed: Wajma Nasher (CYP), Steven Villavicencio (CYP), Don Morris (PIN), John Barlow (RVS), Michael McCarthy (RVS), and Delland Bartlett (SAC).

Officer Reports:

President: The role of Campus Representatives was reiterated. An overview of the first meeting with President Kinslow and Gerry Tucker was presented. The establishment and importance of the compensation committee was discussed.

Vice President: The Fall General Assembly is scheduled for October 16, from 5 to 7 p.m. at HBC 201. The theme is *Wellness*. Request for volunteers was made to organize the meeting (sign-up sheet was passed).

Past President: Observed the meeting with President Kinslow and Gerry Tucker went well.

Secretary: The AFAEC and AFA listserv's have been updated. The website will be updated after appointees have been announced and their contact information submitted. The newsletter is being completed and suggestions for articles are welcome.

Treasurer: \$4000 Budget for the FY 2009-2010. Last year there was a remaining balance of \$1000, which did not carry over.

Campus Representatives did not give reports at this meeting.

Dawn Tawwater presents the AFAEC with a submission by the Full Time Faculty Senate of a proposal that would revise AR 4.06.013 Adjunct Faculty Workloads. The proposal is that all adjuncts would be eligible for up to 9 credit hours or three "three credit hour" courses per long semester and two "three hour courses" in the summer. That maximum workload currently only applies to "exceptions" who worked the maximum workload prior to 1999. Discussion followed. No motion was entertained. Dawn would present our discussion points to the Full Time Faculty Senate and the AFAEC would revisit at our next meeting on October 2, 2009.

Committee and Council Representation Reminder. Advisory Committee members should be Representatives from the campus. Attendance at committee and council meetings receives a \$15 pay rate per meeting, with a maximum of \$400 per academic year. We require a Mediation Committee Representative and Search Committee Representative for AVP College Access Programs. There is an expectation that Officers should serve on three to five committees. Reps should serve as well. See Dawn after meeting if interested in specific committee service.

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Concerns were raised about cancelled committee/council meetings at the last minute. It was stated that there should be a minimum of 24 hours notice to cancel or to host a meeting. A concern requesting clarification for which committee/council service you were being paid for on pay stubs was presented. In response to this concern and our efforts, Human Resources as alleviated this by specifying which meeting you are being paid for on pay stubs.

Secretary Operations and Listserv Updates. The concern was raised that the bylaws were unclear about who should or should not be on the AFAEC Listserv. The President entertained a motion to provide clarity. Pat Howard moved, "that membership on the AFAEC listserv be limited to current Officers and Campus Representatives." The motion was seconded. Debate followed. A vote was taken. The ayes had it (7:5) and the motion passed.

Meeting Adjourned at 4:22

Anaka Rivera, Secretary