

Financial Statement

AUG 2002

**AUSTIN COMMUNITY COLLEGE
FINANCIAL STATEMENTS**

AUG 2002

By
Austin Community College
Business Services
Ben Ferrell, VP for Business Services
Leslie Sabin, Controller
Jerry North, Budget Director
Neil Vickers, Budget Coordinator

Austin Community College
5930 Middle Fiskville Road
Austin, Texas 78752

**AUSTIN COMMUNITY COLLEGE
FINANCIAL STATEMENTS**

AUG 2002

TABLE OF CONTENTS

STATEMENTS:	page
SUMMARY STATEMENT OF BUDGET/RESERVES	1
SUMMARY OF INCOME ITEMS	2-3
SUMMARY OF EXPENDITURES & TRANSFERS	4-7

Budget/Reserves Summary Statement

Based upon the best estimates and projections provided in this monthly Financial Report, ACC:

Current year budget

_____ will have a positive balance of revenues versus expenditures for the current fiscal year.

X_____ will have a balanced budget (revenues equal to expenditures) for the current fiscal year.

_____ will not have a positive balance of revenues versus expenditures for the current fiscal year.

4

Minimum Reserves Policy

X_____ will meet the expectations of the minimum reserves level policy (G-6) or the corrective action plan requirements.

_____ will not meet the expectations of the minimum reserves level policy (G-6) or the corrective action plan requirements.

AUSTIN COMMUNITY COLLEGE

SUMMARY OF INCOME ITEMS
ANNUAL BUDGET/PROJECTIONS FOR CURRENT FUNDS - PRELIMINARY
FOR THE PERIOD OF 9/1/01 TO 08/31/02

Source of Income	2001-2002 Original FY 02 Budget	Received As of 8/31/02	Projected Receipts @ 8/31/2002	Projected vs. FY 02 Budget	Comments - Change From 7/31 Projections
EDUCATION & GENERAL					
State Appropriations	39,300,000	38,879,212	38,879,212	(420,788)	Actual increased by \$14K over July projection
Tuition, net ¹	26,986,173	26,833,869	26,833,869	(152,304)	Actual increased by \$288K as a result of waiver corrections
Bldg Fees, net ¹	6,235,827	6,833,193	6,833,193	597,366	Actual increased by \$57K as a result of waiver corrections
Interest Income	2,400,000	973,425	973,425	(1,426,575)	Actual decreased by \$49K from July projection
Property Taxes	22,487,756	23,211,038	23,211,038	723,282	Actual includes estimated \$83K for year end accrual required per GASB
Indirect Cost Recovery	250,000	158,263	158,263	(91,737)	Actual increased by \$20K over July projection
Continuing Education	1,200,000	928,829	928,829	(271,171)	Actual decreased by \$93K from July projection
Contract Training, Net ²	700,000	(8,891)	(8,891)	(708,891)	Actual decreased by \$22K from July projection
Misc Revenue ³	1,250,000	1,843,145	1,843,145	593,145	Actual increased by \$173K over July projection
Transfer from Reserves	900,000	1,210,172	1,210,172	310,172	Early Retirement transferred from reserves
TOTAL EDUCATION & GENERAL	\$101,709,756	\$100,862,255	\$100,862,255	(\$847,501)	
AUXILIARY ENTERPRISES:					
Child Lab School	140,000	108,672	108,672	(31,328)	Actual decreased by \$82K from July projection
Student Activities	270,466	249,626	249,625	(20,841)	Actual decreased by \$21K from July projection
Rents/Commissions	428,005	724,762	724,762	296,757	No change
Other	40,000	23,015	23,015	(16,985)	Actual decreased by \$7K from July projection
TOTAL AUXILIARY	\$878,471	\$1,106,074	\$1,106,074	\$227,603	
TOTAL CURRENT FUNDS	\$102,588,227	\$101,968,329	\$101,968,329	(\$619,898)	

UN

Source of Income	2001-2002 Original FY 02 Budget	Received As of 8/31/02	Projected Receipts @ 8/31/2002	Projected vs.FY 02 Budget	Comments - Change From 7/31 Projections
------------------	---------------------------------------	------------------------------	--------------------------------------	---------------------------------	---

Revenue Footnotes:

¹ Tuition & Fees Detail:

In District Tuition	15,788,631	13,383,326	13,383,326	(2,405,305)	
Out of District Tuition	9,720,272	10,714,543	10,714,543	994,271	
Out of State Tuition	1,477,270	4,053,847	4,053,847	2,576,577	
Reduced Tuition		(1,317,847)	(1,317,847)	(1,317,847)	
Total Tuition, net	26,986,173	26,833,869	26,833,869	(152,304)	
In District Bldg Fees	3,313,337	4,337,678	4,337,678	1,024,341	
Out of District Bldg Fees	2,077,856	1,531,889	1,531,889	(545,967)	
Out of State Bldg Fees	224,634	302,428	302,428	77,794	
Laboratory Fees	620,000	661,198	661,198	41,198	
Bldg Fees, net	6,235,827	6,833,193	6,833,193	597,366	
Total Tuition & Fee Net	33,667,062	33,667,062	33,667,062		

6

² Figure is net (revenue less expenses)

Revenue	371,798
Expense	380,689
Contract Training Net Gain	(8,891)

³ Details of Education & General: Misc Category.

Parking Fees	431,283
Installment Fees	180,510
International Student Fee	69,010
Miscellaneous Credit Hour Fees	320,932
Miscellaneous Revenue	189,749
Insurance Fee	70,693
Testing and Fees	49,746
Library	52,773
Property Rental	334,990
Summer Application Fee	132,060
Unit Revenue	11,400
\$	1,843,145

AUSTIN COMMUNITY COLLEGE
SUMMARY OF EXPENDITURES & TRANSFERS
ANNUAL BUDGET/PROJECTIONS FOR CURRENT FUNDS - PRELIMINARY
FOR THE PERIOD OF 9/1/01 to 08/31/02

Expenditures	2001-2002 Original FY 02 Budget	Expended As of 8/31/02	Projected @ 8/31/02	Projected vs. FY 02 Budget	Comments - Change From 7/31 Projections
SALARIES:					
Full-Time Faculty Salaries	24,754,713	24,003,979	24,003,979	750,734	Actual increased by \$246K over July projection
Full-Time Faculty Overload	1,200,000	2,146,320	2,146,320	(946,320)	Actual increased by \$5K over July projection
Early Retirement	900,000	1,210,172	1,210,172	(310,172)	No change
Stipends ¹	136,159	605,679	605,679	(469,520)	Actual increased by \$65K over July projection
Adjunct Faculty Salaries	13,808,113	15,149,072	15,149,072	(1,340,959)	Actual decreased by \$110K from July projection
Hourly Faculty Salaries	741,752	799,697	799,697	(57,945)	Actual decreased by \$40K from July projection
AE Instructional Salaries	250,072	119,682	119,682	130,390	Actual decreased by \$14K from July projection
Administrative Salaries	3,343,278	3,252,317	3,252,317	90,961	Actual increased by \$20K over July projection
Prof-Tech Salaries	12,878,181	11,698,642	11,698,642	1,179,539	No change
Classified Salaries	13,785,299	12,572,674	12,572,674	1,212,625	Actual decreased by \$20K from July projection
Hourly Wages	3,505,088	3,536,142	3,536,142	(31,054)	Actual decreased by \$128K from July projection
Overtime Wages	196,073	273,528	273,528	(77,455)	No change
Lapse Salary Adjustment	(3,981,024)	0	0	(3,981,024)	
TOTAL SALARIES	\$71,517,704	\$75,367,904	\$75,367,904	(3,850,200)	Net increase in projection approx. \$13K
EMPLOYEE BENEFITS²	\$2,700,263	\$3,225,103	\$3,225,103	(524,840)	Projection increased by approx. \$161K based on estimated comp absences accrual required at year end
UTILITIES	2,088,953	2,123,926	2,123,926	(34,973)	No change
CONSUMABLE SUPPLIES	2,441,412	1,547,238	1,547,238	894,174	Actual decreased by \$54K from July projection
TRAVEL	657,952	592,931	592,931	65,021	Actual decreased by \$18K from July projection
TOTAL OPERATING EXPENSES³	\$9,854,779	\$10,702,803	\$10,702,803	(848,024)	Actuals increased by \$1.3M over July projection; \$966 for actual spending; \$350 for waiver corrections
NON-CAPITAL EQUIPMENT⁴	\$885,795	\$1,002,534	1,002,534	(\$116,739)	No change

Expenditures	2001-2002 Original FY 02 Budget	Expended As of 8/31/02	Projected @ 8/31/02	Projected vs. FY 02 Budget	Comments - Change From 7131 Projections
CAPITALIZED ITEMS:					
Furniture & Equipment ⁵	180,000	0	0	180,000	No change
Computer/Audio Visual Eq. ⁶	2,600,212	25,175	25,175	2,575,037	Actual decreased by \$879K - reclassified computer leases to plant fund based on GASB 35 requirements to capitalize and depreciate capital leases. Depreciation expense will be based on college's adoption of GASB 35 which will recognize expense of purchased equipment over 5 years. Budget for leases is based on principal payments during the year (cash basis budget).
Books	239,750	0	0	239,750	Per GASB 35 requirements. Library books will be capitalized and reflected in balance sheet as a "Capital Asset Net of Related Debt"
Technology Plan	1,280,178	0	0	1,280,178	Technology expenses allocated per above categories
TOTAL CAPITALIZED ITEMS	\$4,300,140	\$25,175	\$25,175	\$4,274,965	
TOTAL E&G EXPENSES	\$94,446,998	\$94,587,614	\$94,587,614	(\$140,616)	
TRANSFERS:					
To Plant (Policy G-4)	5,615,827	4,551,451	4,551,451	1,064,376	
Matching Funds (eg. FSEOG)	224,260	246,234	246,233	(21,973)	
Tx. Public Ed. Grant (TPEG)	1,422,671	1,449,133	1,449,133	(26,462)	
TRANSFERS	\$7,262,758	\$6,246,818	\$6,246,817	\$1,015,941	
TOTAL E & G	\$101,709,756	\$100,834,432	\$100,834,431	\$875,325	
AUXILIARY EXPENSES:					
Child Care Centers	438,095	400,610	400,610	37,485	Actual decreased by \$89K from July projection
Student Activities	273,766	253,379	253,380	20,386	Actual decreased by \$20K from July projection
Cultural Centers	250	1,777	1,777	(1,527)	No change
Other	166,360	478,131	478,131	(311,771)	Actual increased by \$25K over July projection
TOTAL AUXILIARY	\$878,471	\$1,133,898	\$1,133,898	(\$255,427)	
TOTAL CURRENT FUNDS & TRANSFERS	\$102,588,227	\$101,968,330	\$101,968,329	\$619,898	
NET: REVENUE - EXPENSE	\$0	(\$0)	(\$0)	(\$0)	

2001-2002
Original
FY 02 Budget

Expended
As of
8/31/02

Projected
@ 8/31/02

Projected
vs. FY 02
Budget

Comments - Change From 7/31 Projections

Beginning Reserves	\$12,077,000	\$12,077,000	\$12,077,000	\$0
Restatement for Taxes Rec		\$827,489	\$827,489	\$827,489
Prior Year Restatement - Student Acctg		(\$355,410)	(\$355,410)	(\$355,410)
Transfer for Early Retirement	(\$900,000)	(\$1,210,172)	(\$1,210,172)	(\$310,172)
Unexpended Plant Fund Projects		(\$1,285,443)	(\$1,285,443)	(\$1,285,443)
Transfer for Run-Off Election		(\$120,000)	(\$120,000)	(\$120,000)
Ending Reserves	\$11,177,000	\$9,933,464	\$9,933,464	(\$1,243,536)

Month Reserves	1.31	1.18	1.18	
Reserve Percentage	10.9%	9.9%	9.9%	

Prepared 9/26/02

2001-2002
Original
FY 02 Budget

Expenditures

Expended
As of
8/31/02

Projected
@ 8/31/02

Projected
vs. FY 02
Budget

Comments - Change From 7131 Projections

Expenditures Footnotes:

¹ Stipends were included in salaries in FY 01

² Employee Benefit Details:

Employee Benefits	2,097,263	2,665,293	2,665,293	(568,030)
Work Comp/Unemploy. Ins	356,000	326,350	326,350	29,650
Annual Leave (estimated)	175,000	175,000	175,000	0
Employee Assistance Program	72,000	58,460	58,460	13,540
Total Benefits	\$2,700,263	\$3,225,103	\$3,225,103	(\$524,840)

³ Operating Expense Details:

Legal and Auditing	263,980	264,000	264,000	(20)	Legal projection increased \$25K to \$167K; auditing expected to be \$97K
Tax Appraisal - Collection Fees	206,020	329,641	329,641	(123,621)	
Facility Leases & Rentals	717,092	772,245	772,245	(55,153)	
Non-Facility Leases & Rentals	165,497	185,099	185,099	(19,602)	
Library Materials & Fees	255,418	213,184	213,184	42,234	
Purch/Contracting/Consultants	771,189	1,140,120	1,140,120	(368,931)	
Equipment Repair & Maintenance	1,865,892	1,523,000	1,523,000	342,892	
Telephone	671,722	809,524	809,524	(137,802)	
Duplication	692,906	1,014,190	1,014,190	(321,284)	Xerox contract entered into in '02 resulted in higher than expected costs
Postage	472,023	449,662	449,662	22,361	
Advertising	771,592	658,628	658,628	112,966	
Printing	789,902	700,000	700,000	89,902	
Contingencies/General Expense	260,200	27,500	27,500	232,700	
Other Operating Expenses	1,951,348	2,616,012	2,616,012	(664,666)	Other includes fund additions/deductions
Total Operating Expense	\$9,854,779	\$10,702,803	\$10,702,803	(\$848,024)	

⁴ Furniture-\$500, equipment-\$500, software-\$500, computers/printers-\$500, audio/visual equipment -\$500 and license fees-software.

⁵ Furniture-\$500 and equipment-\$500.

⁶ Software-\$500, computers/printers-\$500, audio/visual equipment-\$500 and ITV/INTI equipment.

Reserves Action Plan

Event	FY02	FY03	FY04	FY05	FY06
	(in thousands of dollars)				
1 Beginning Reserves (Unrestricted Net Assets plus Debt Reserve)	12,549,079	9,933,464	11,326,464	13,225,464	15,458,464
Early Retirement bonus authorized from Fund Balance	(1,210,172)				
Run-off Elections	(120,000)				
Physical Plant expenses funded in prior years	(1,285,443)				
- Refunding Bonds (Capital Appreciation Bonds)	844,000	1,092,000	1,632,000	1,632,000	1,369,000
- Added Debt Service on \$5 million new bonds	(275,000)	(486,000)	(484,000)	(484,000)	(486,000)
- Revenue from additional \$1 Building Fee	510,000	510,000	510,000	510,000	510,000
Amount budgeted to sustain 15% Reserves	314,000	783,000	783,000	575,000	508,000
Ending Reserves	9,933,464	11,326,464	13,225,464	15,458,464	17,359,464

2 Current Year's Expenditures/Transfers	\$ 100,834,431	\$ 103,211,113	\$ 105,234,328	\$ 107,920,402	\$ 112,637,104
Reserves Percent	9.9%	11.0%	12.6%	14.3%	15.4%
Months Reserve	1.18	1.32	1.51	1.72	1.85

Notes:

- 1 Beginning Reserves restated per GASB 34.
- 2 Based on FY04 - FY06 Budget Revenue Projection, 9/1/02