

September 2, 2003

SUBJECT: Deactivation and closure of the Consumer Electronics Program (Electrical & Electronics Equipment Installers & Repairers, CIP 47.0101)

RECOMMENDATION:

That the Board of Trustees approve the deactivation and closure of the Consumer Electronics Program due to low enrollments, obsolescence, and lack of demand for workers with this preparation.

RELATED BOARD POLICY OR PLANNING AUTHORITY:

E-4 Organizational Performance Evaluation/Auditing
E-5 Review of Instructional Programs

RATIONALE:

The curriculum is largely repair of Televisions and VCRs. We no longer document a need for the program and, with no student completers, it clearly does not meet the Texas Higher Education Coordinating Board (THECB) standard for graduation (15 graduates/ completers over three years). No students have been enrolled in the program for more than three years. The program is not budgeted for FY04 and there are no faculty affected.

BUDGETARY CONSIDERATION:

None

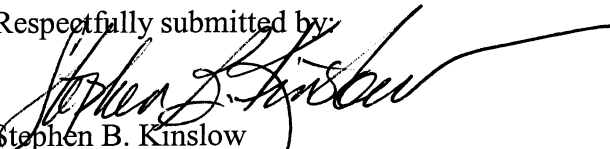
RESOURCE PERSONNEL:


Donetta Goodall, Associate Vice President, Workforce Education (Interim)
Mike Midgley, Dean, Computer Studies & Advanced Technology

ATTACHMENTS:

Attachment A: Data Profile and Summary of Teach Out Plan

Respectfully submitted by:


Stephen B. Kinslow
Executive Vice President


Richard Fonté
President

Deactivation and Closure of Consumer Electronics Program

Electrical & Electronics Equipment Installer (CIP 47.0101) should be deactivated and closed. This program, Consumer Electronics, was converted from block-time to college credit effective fall 1998 to meet THECB format requirements for the program. Since that time, there have been no completers of the program. No students have been enrolled in the program for more than three years. The program currently has no budget, no faculty, no equipment, no facilities and no declared majors. The curriculum is largely repair of Televisions and VCRs. We cannot document need for the program and, with no completers, the program clearly does not meet the Texas Higher Education Coordinating Board (THECB) standards for graduation (15 graduates/ completers over three years.)

In light of these findings, the Dean of Computer Studies & Advanced Technology recommends deactivation and closure of the program effective Spring 2003. Guidelines for Program Deactivation are defined by the THECB as follows:

“An institution may deactivate a program by suspending new student enrollment and submitting a notice of program deactivation to the Coordinating Board using the Program Revision Form. Institutions should have on file and available for Coordinating Board review provisions for teaching out currently enrolled students.

A program may remain deactivated no longer than three academic years. The institution must either reactivate or close the program at the end of the third year. A program not reactivated or closed by the institution will be closed by the Coordinating Board after the three-year time period has lapsed.

If the institution chooses to reactivate a deactivated program or decides to close the program prior to the three-year time period, the institution must notify the Coordinating Board in writing.”

Since there are no students currently enrolled in the program, classes have not been offered since Fall 1999, and it is extremely unlikely that the program would be revived, given its technical content, we find no reasonable basis for maintaining the three year deactivation period and recommend immediate program closure

The Dean of Computer Studies & Advanced Technology serves as the contact person for questions related to this proposed program closure.