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**Agenda Item 8143**

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November 7, 2005

**SUBJECT:** Renewal of Resolution for Advisory Committee for Finance and Budget (ACFB).

**RECOMMENDATION:**

That the Board of Trustees renew the Citizens' Advisory Committee on Finance and Budget by resolution, and committee appointments, for FY 2006.

**RELATED BOARD POLICY OR PLANNING PRIORITY**

This item is consistent with Board Policy B-7, Board Advisory Committees.

**RATIONALE**

The Citizens' Advisory Committee on Finance and Budget was established by Resolution 7598 on October 7, 2002, and was renewed in October 2003, and October 2004. The Board received its last report from the ACFB in January, 2005, concluding all items that had been referred to it by the Board.

**BUDGETARY CONSIDERATION**

None

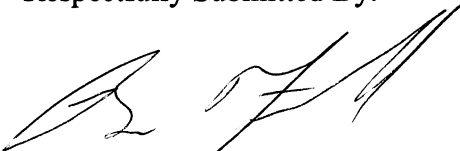
**RESOURCE PERSONNEL**

Ben Ferrell, Vice President Business Services

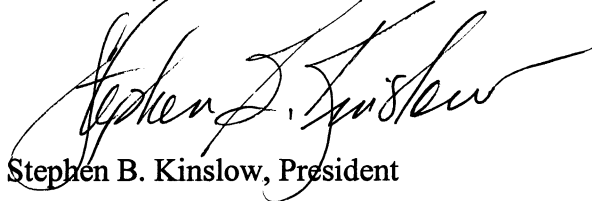
**ATTACHMENTS**

- A) Resolution Renewing Advisory Committee for Finance and Budget (7598)
- B) Committee Appointees FY 2006

Respectfully Submitted By:



Ben Ferrell, Vice President Business Services



Stephen B. Kinslow, President

## **Citizens' Advisory Committee on Finance and Budget Staff Recommendation for Resolution**

The Board hereby establishes a Citizens' Advisory Committee on Finance and Budget.

### ***Purpose***

This committee will (1) examine any economic or financial analyses issues of substantial financial impact referred to the committee for its review by the Board, and (2) provide a report of its work at least annually for discussion by the Board.

### ***Membership and Chair***

Each Trustee will appoint one person to the committee. The Board Chair will appoint the chair of the Committee. If a vacancy occurs, the Trustee that appointed the member will appoint another person to the Committee for the unexpired term within 30 calendar days after the vacancy occurs.

### ***Rules and Procedures***

The Committee shall adopt its own rules and procedures including but not limited to attendance, meeting format, conflict of interest, provided that such do not conflict with policies of the Board of Trustees.

### ***Procedure for referring an economic or financial analysis to the Committee***

(1) If a Trustee submits a request for a Committee review of an economic or financial analysis to the Board Chair by the seventh day before a Board meeting, the request must be put on the Board agenda for discussion.

(2) If a Trustee, either in a written message sent to the Board Chair (and copied to all Board members) before the meeting at which the request for review is posted or at that meeting, asks that the request for review of the financial or economic analysis be put to a Board vote, the issue will be put on the agenda of the next regular or specifically-called meeting for a vote. If no Trustee asks for a vote in this manner, the request for review of the economic or financial analysis will be referred to the Committee. If a Trustee asks for a vote in this manner, five Board members must vote for referral to the Committee for a request for review to be referred.

(3) When a request for review has been referred to the Committee, the Board Chair will transmit the request for review to the Chair of the Committee and the administration. The Chair of the Committee will then convene the Committee to discuss how the request for review will be handled.

(4) If the Committee is of the opinion that its workload will not permit immediate review of all the economic or financial analyses referred to it by the Board, it may accordingly prioritize or decline Board referrals.

### ***Items referred to the Committee for FY 2006***

- (1) Access to College
  - a. Financial Aid and Scholarships
  - b. Provision of Textbooks
  - c. ECS Course Fee/Enrollment Analysis
- (2) Economic Model of College operations including
  - a) Class Size
  - b) 65 or Over/Disabled Tax Cap
- (3) Lease, Buy, Build, or Share model for facilities
- (4) Review of Policy Compliance of Budgeting Procedures

***Term of Committee***

Established by this resolution, the Committee will dissolve in one year from the date this Resolution is adopted. (See Policy B-1[2].)

Adopted by the Austin Community College Board of Trustees on this \_\_\_\_\_ day of November, 2005.

\_\_\_\_\_  
Barbara Mink, Board Chair

Attest:

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Jeffrey Richard, Board Secretary

**FY06 Advisory Committee on Finance and Budget**

<b>Trustee:</b>	<b>Appointee:</b>
<b>Jeffrey Richard</b>	Kim Edwards
<b>Lillian Davis</b>	Pete Palazzari
<b>John Hernandez</b>	Gilbert Zamora
<b>Allen Kaplan</b>	Toni Hunter
<b>Nan McRaven</b>	Bob Rutishauser
<b>Barbara Mink</b>	Kathy Schwerdtfeger (Chair)
<b>Rafael Quintanilla</b>	Richard Bourchard
<b>Veronica Rivera</b>	Dolores Gonzales
<b>John Worley</b>	Hunter Ellinger (Vice Chair)