
Agenda Item 8524

December 1, 2008

SUBJECT: Authorization for President/CEO to Serve as Adjunct Professor at The University of Texas at Austin

RECOMMENDATION: That the Board of Trustees approve the President/CEO to consider adjunct teaching or other part-time assignment to the UT Austin Department of Educational Administration.

RELATED BOARD POLICY OR PLANNING PRIORITY (Directive/Goal/Action Plan):

C-3, Duties and Responsibilities, College President.

RATIONALE:

The University of Texas at Austin, College of Education, has extended an invitation to the President to be appointed to the adjunct faculty of the Department of Educational Administration (temporary, non-tenured appointment), in the Community College Leadership Program. While no specific assignment has been offered, the President has completed the eligibility requirements of the UT department, and desires to have clearance from the ACC Board to consider any adjunct assignment that may be offered, subject to the mutual agreement of the President/CEO and the Board Chair.

The President's ACC contract appropriately requires the Board's approval of external employment. This item was discussed at the November 3, 2008, Board meeting.

BUDGETARY CONSIDERATION: No ACC fiscal impact.

RESOURCE PERSONNEL:

Nan McRaven, Board Chair
Stephen B. Kinslow, President/CEO

ATTACHMENT:

A: Relevant Contractual Excerpts
B: C-3, Duties and Responsibilities, College President

3.02 Scope of Service

The President agrees to faithfully perform the duties assigned to him to the best of his ability, to devote his full and undivided time to the transaction of College business and not to engage in any activities that conflict with or interfere with the performance of this Agreement. Any paid employment by the President during the term of this contract other than at the College, including paid consulting work beyond two days, must be approved in advance by the Board (or by the Board Chair for the first \$5,000 of such employment each year), with reimbursement to the College if appropriate or required by Texas State law. A maximum of 10 days leave per year may be used for external employment, if appropriate. The President shall notify the Board of consulting done for any other entities.

3.03 External Professional Activities

The Board recognizes that it is in the best interest of the College for the President to be active in the community and to receive recognition from the community. Therefore, the President shall attend appropriate professional meetings on local, state and national levels, with the reasonable expenses of attendance to be borne by the College. Notification of external professional activities such as attending out-of-state meetings, speaking or lecture engagements, writing for publications, or presentations will be reported to the Board in writing.

C-3. DUTIES AND RESPONSIBILITIES, COLLEGE PRESIDENT

Value Statement:

- *The Board supports the primary roles of the President to lead the College District, internally and externally, and to create the rules and processes necessary for the efficient and effective functioning of the College.*

Within the framework of policies adopted by the Board, the College President exercises broad authority in carrying out the responsibilities of the position. The College President performs the following functions:

- [1] Acts as executive officer for the Board of Trustees.
- [2] Implements Board Policy.
- [3] Advises the Board on policy development and review.
- [4] Creates, organizes, and reorganizes, with 30 days prior notice, whenever practical, to the Board of Trustees for major changes to the administrative organization of the College, and manages the administrative organization of the College.
- [5] Provides the Board with a timely flow of information regarding the College and its needs.
- [6] Reports promptly the appointment of College employees to the Board of Trustees.
- [7] Prepares and submits an annual budget to the Board and makes recommendations to the Board for budget changes; implements the College budget as approved and amended.
- [8] Provides leadership in the development, implementation, and periodic revision of plans for the development of the Austin Community College District.
- [9] Makes recommendations to the Board for the adoption of instructional programs and other educational and community services.
- [10] Reviews the educational program on a continuing basis and effects changes that will improve the quality and scope of services offered.
- [11] Represents the College, in cooperation with the Board and staff, to the community.
- [12] Influences the development of local, state, and national educational policies.
- [13] Ensures the accuracy of all reports required by local, state, and federal agencies.
- [14] Prepares agenda materials, with the approval of the Board officers, for board meetings and maintains a record of the proceedings.
- [15] Develops and approves administrative rules needed for effective College operations or to carry out Board policy, and reports to the Board of Trustees such rules related to Board policy.

[16] Maintains the orderly functioning of the College and takes appropriate action, within the limits of Board policy, as may be necessary to prevent any interference with such orderly operation of the College.
