
Agenda Item 8617

September 8, 2009

SUBJECT: Election of ACC Board Vice Chair

PROPOSED ACTION

That the Board of Trustees elect a Vice Chair of the ACC Board of Trustees to replace the outgoing Vice Chair.

RELATED BOARD POLICY OR PLANNING DIRECTIVE

This item is consistent with Board Policy B-4, Board of Trustees By-Laws, 2. Board Officers, which states:

“ The Board shall elect from among its members a Board Chair, who shall (1) preside over Board meetings, (2) in coordination with the College President, prepare the Board meeting agenda, (3) coordinate the Board-President relationship, and (4) serve as ceremonial spokesperson for the Board; a Board Vice-Chair, who shall coordinate the community-linkage activities of the Board and shall preside in the absence of the Board Chair; and a Board Secretary, who shall oversee and certify the records of the Board and coordinate policy development activities. These officers shall be elected at the first Board meeting after a Trustee election is completed, a year later, and when a vacancy in an office exists or is created by Board vote. No trustee may serve in the same office for more than two of any four consecutive years.”

RATIONALE

Trustee Rivera announced in July that she has accepted a position out-of-state and would no longer reside in the Austin Community College District after September 2009.

BUDGETARY CONSIDERATION

None.

RESOURCE PERSONNEL

Ms. Nan McRaven, Board Chair
ACC Board of Trustees

ATTACHMENT(S):

Board Policy B-4, Board of Trustees By-Laws

B-4. Board of Trustees, Bylaws

Value Statements:

- *The Board of Trustees values open communication and consideration of multiple perspectives which may impact district policy and allocation of public resources.*
- *To facilitate open and effective communication, the Board and President will work conscientiously to construct substantive board agendas and to conduct meetings in an open, collaborative, and orderly manner.*

1. General Delegation of Authority for Board Procedure

The Board Chair shall decide any questions of Board procedure that are not addressed by, or that require interpretation of, law, Board policy, or specific Board resolutions.

2. Board Officers

The Board shall elect from among its members a Board Chair, who shall (1) preside over Board meetings, (2) in coordination with the College President, prepare the Board meeting agenda, (3) coordinate the Board-President relationship, and (4) serve as ceremonial spokesperson for the Board; a Board Vice-Chair, who shall coordinate the community-linkage activities of the Board and shall preside in the absence of the Board Chair; and a Board Secretary, who shall oversee and certify the records of the Board and coordinate policy development activities. These officers shall be elected at the first Board meeting after a Trustee election is completed, a year later, and when a vacancy in an office exists or is created by Board vote. No trustee may serve in the same office for more than two of any four consecutive years.

3. Board Meetings

3.1 Official meetings of the Board, including specially-called meetings, can be called, within the notification limits imposed by law, by the Board Chair or by any three Trustees.

3.1.1 Changes to Board Policy

The Board shall not take immediate action on a change in Board policy (i.e., a final vote on a change in Board policy at the first meeting at which it is presented to the Board or discussed or at other than the regular meeting of the month or a recessed continuation).

Although a change to Board policy may be adopted at a meeting other than the regular meeting of the month, the change must, without exception, have been discussed at a prior meeting.

3.1.2 Other Actions of the Board

All other actions of the Board may take place upon first reading. However, the President and Board Officers must use best efforts to ensure that items will not be brought to the Board for immediate action unless they could not reasonably have been scheduled for a final vote at the first regular meeting of the month and/or discussed at an earlier meeting.

3.2 The College President and Board Chair shall develop proposed agendas for Board meetings in accordance with priorities set by the Board, with final authority on what is included in the agenda and agenda packet resting with the Board Chair. A motion to place an item on a particular future agenda shall, at the request of any trustee, be placed on the next agenda for determination by Board vote. The College President shall cause all Trustees to be sent the agenda and all supporting materials at least 5 days before the meeting, and shall cause all required legal postings of Board meetings. Only subjects on the agenda shall be considered at a meeting.

3.3 Robert's Rules of Order shall be used to conduct meetings of the Board and its committees, subject to these bylaws and applicable law. Final approval of any non-procedural motion requires affirmative votes in a public session from a majority of the full current membership of the Board. For procedural motions, amendments, and committee votes, the majorities required by Robert's Rules of Order shall be of members present and voting.

3.4 The College President shall cause to be kept all legally required records of Board meetings. Minutes of the full Board

shall accurately reflect the actions taken by the Board and the vote of each Trustee on those actions. When approved by the Board and signed by the Secretary, the minutes shall become the official record of a meeting. The Secretary shall have authority over how the decisions and activities of the Board are presented by the College.

3.5 The President and appropriate staff designated by the President shall have the right to be present at all executive sessions of the Board unless the session is specifically to evaluate the President's performance and employment contract, and only if said issue is properly disclosed under state law on the board agenda.

3.6 Requests of Information: Requests from trustees for information may be made only to the President, coordinated through the Board Chair.