

Agenda Item 8624

September 21, 2009

SUBJECT: Districtwide Forum of ACC Campus Advisory Committees

RECOMMENDATION:

The Board of Trustees will host a forum to discuss the role and purpose of the reconstituted Campus Advisory Committees (CAC) and to welcome and thank the Board-appointees and other committee members for their service.

RELATED BOARD POLICY OR RESOLUTION:

A-1, Vision/Mission/Values Statement
A-5, Service-Area Responsibilities
C-6, College-Community Linkages

RATIONALE:

Existing Campus Advisory Committees will have an enhanced focus on campus-specific master planning in support of the ACC District Master Plan, and enhanced Community/Campus interaction. The CAC membership consists of 16 voting members to include nine Board-appointees, four faculty and staff, two student SGA representatives, and one campus manager.

BUDGETARY CONSIDERATION:

None.

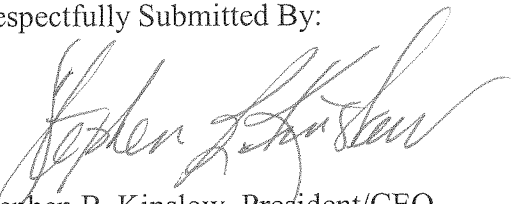
RESOURCE PERSONNEL:

Stephen B. Kinslow, President/CEO
Dr. Mary Hensley, Executive Vice President, College Operations

ATTACHMENTS:

Attachment A: Campus Advisory Committees, Description of Purpose and Overview
Attachment B: Agenda: Districtwide Forum of ACC Campus Advisory Committees

Respectfully Submitted By:



Stephen B. Kinslow, President/CEO

**CAMPUS ADVISORY COMMITTEES
 DESCRIPTION OF PURPOSE AND OVERVIEW**

Purposes

<u>External</u>	<u>Internal</u>
<ul style="list-style-type: none"> Enhance understanding of ACC's regional mission, institutional goals, and its districtwide Master Plan. 	<ul style="list-style-type: none"> Enhance the capacity of the campus to respond to local needs and interests by soliciting local community input regarding campus programs, services, and initiatives.
<ul style="list-style-type: none"> Review institutional effectiveness data, provide input for the Campus Master Plan, and provide input regarding future bond initiatives. 	<ul style="list-style-type: none"> Integrate the campus into its surrounding community by providing formal inclusion in college/campus activities for members of local neighborhoods and businesses.
<ul style="list-style-type: none"> Provide a welcoming forum for discussion of community interests which affect ACC, and build mutual understanding, trust, and stronger relationships. 	
<ul style="list-style-type: none"> Develop knowledge/talent of potential ACC Foundation Board members, etc. 	

Membership

The size of each CAC may vary according to the needs/interests of the group but, at a minimum, will include 16 individuals appointed as follows:

1. 9 Board-appointed local representatives:
 - 1.1 Each Trustee will appoint 1 representative per campus
 - 1.2 May "reappoint" community member currently serving
 - 1.3 Ideally, appointees will include:
 - 1.3.1 Local business owners
 - 1.3.2 Area ISDs
 - 1.3.3 Area neighborhood associations
 - 1.3.4 Community-based organizations
2. 4 faculty/staff representing each employee group
3. 2 students (SGA Campus Representatives)
4. Terms of Membership:
 - 4.1 Campus Manager will serve as a permanent CAC member
 - 4.2 4 faculty/staff and 2 students will serve one-year terms
 - 4.3 Board-appointees will serve 2-year terms (may be renewable)
 - 4.4 All CAC members may be reappointed for one additional sequential term
5. Two Co-Chairs will serve:
 - 5.1 One elected by the group, eligible members for Co-Chair from among Trustees' appointees
 - 5.2 Campus Manager, who will coordinate meeting logistics, resources, etc.

Meetings

1. The CAC will meet at least once per year, (may meet more frequently according to the interests of the group).
2. An annual report will be presented to the ACC Board of Trustees regarding the work of the committee.

Activities/Outreach

While CAC meetings provide a forum to discuss ACC and its role and to enhance planning and communication, Campus Advisory Committee meetings also are augmented by:

1. ACC participation in neighborhood associations and meetings of community-based organizations
2. ACC representation on all Chambers of Commerce
3. Participation in jointly-planned community activities, especially those relating to student outreach
4. Local surveys to solicit additional community input
5. Hosting community events and meetings

AGENDA:
DISTRICTWIDE FORUM OF ACC
CAMPUS ADVISORY COMMITTEES (CAC)

September 21, 2009

- | | | |
|--------------------------------|---|---|
| 6:00 – 6:15 p.m. | 1. Refreshments and Mingle | All |
| 6:15 – 6:20 p.m. | 2. Welcome Remarks and Introduction of ACC Trustees | Nan McRaven
Chairperson |
| 6:20 – 7:20 p.m. | 3. Introduction of CAC Members
And Discussion of Interest in Serving on CACs <ul style="list-style-type: none">• Trustees Introduce Appointees• Campus Managers Introduce Other Members | Trustees
Campus Managers |
| 7:20 – 7:25p.m. | 4. CAC Purpose and Goals | Nan McRaven
Chairperson |
| 7:25 – 7:35 p.m. | 5. ACC Update | Dr. Stephen B. Kinslow
President/CEO |
| 7:35 – 7:45 p.m. | 6. ACC's Master Plan | Soon Merz
Associate Vice President
Effectiveness and Accountability |
| 7:45 – 7:55 p.m. | 7. Facilities Planning <ul style="list-style-type: none">• Facilities Conditions Audit• Campus Master Plans - Process | Bill Mullane
Executive Director
Facilities and Construction |
| 7:55 – 8:00 p.m. | 8. October CAC Meetings <ul style="list-style-type: none">• Sample Common Agenda | Dr. Stephen B. Kinslow
President/CEO |
| 8:00 p.m. –
Until Completed | 9. Questions and Answers | Trustees and President/CEO |