

ACC Meeting Name: Administrative Services Council

Approved: 10/20/2005

Date: Sept. 15, 2005 **Time:** 1:30 p.m.
Chair: Jerry North **Location:** SVC, Rm. 168

Attendees:

The meeting was called to order at 1:30 p.m. by Jerry North, Director of Asset Management, on behalf of Co-Chair Ben Ferrell, with the following members present: Bill Carter, John Corbett, Tyra Duncan-Hall, Judy Green, Linda Morrison, Jerry North, Gilbert Rodriguez, Leslie Sabin, Bel Smith, Gerry Tucker, David Borden and

Adj. Faculty: Don Morris

Absent: Rebecca Cole, Ben Ferrell, Imad Mouchayleh, Bill Mullane, Neil Vickers, and

FT Faculty & SGA: No representative

Minutes

Agenda item: July 20, 2005 **Presenter:** Jerry North

Discussion: Approval of Previous Meeting Minutes

The minutes of the ASC meeting held July 20, 2005 were unanimously approved as written.

Decision/Actions: Gerry Tucker requested the ASC to consider a change of the person serving as Co-Chair.

Follow-Up items	Person responsible	Deadline
✓ ASC consideration of naming a new Co-Chair.	ASC as a group	None
✓		
✓		
✓		

Agenda item: AR 6.09.003, Retirement **Presenter:** Gerry Tucker

Discussion:

Gerry Tucker called for discussion of revisions to Rule 6.09.003 regarding Retirement, under Board Policy F-9, Employee Benefits. It was noted the Rule is up for final review. Members discussed and agreed to several revisions.

Decision/Actions: The ASC approved the Rule as revised at today's meeting.

Follow-up items	Person responsible	Deadline
✓ Staff to revise the Rule as approved and forward for signature	Phyllis Kalz	
✓		
✓		
✓		

Agenda item: ASC Rule Review Schedule

Presenter: Gerry Tucker

Discussion:

The ASC reviewed the list of its Rule Review Schedule for FY04 through FY06, noting a number of items required no review and others that were acted upon by the ASC and forwarded for Presidential approval and signature. The ASC also noted the number of items already approved and signed by the President.

Decisions/Actions:

Follow-up Items

Person responsible **Deadline**

✓ ASC actions regarding the Rule Review Schedule: [List](#)

Phyllis Kalz

✓

✓

✓

Agenda item:

Presenter:

Discussion:

Decisions/Actions:

Follow-up Items

Person responsible **Deadline**

✓

✓

✓

✓

Other Information

Next Meeting Date: October 20, 2005

Time: 1:30 p.m.-3:00 p.m.

Location: SVC, Room 168

Special notes:
