

ACC Meeting Name:

Draft 11/27/2007

Date: November 15, 2007 **Time:** 1:30 pm
Chair: Ben Ferrell **Location:** SVC, Rm 133

Attendees:

Present: Ben Ferrell, Gerry Tucker, Mary Hensley, Neil Vickers, Bill Mullane, Becky Cole, Gilbert Rodriguez, Imad Mouchayleh, Bill McCauley for Frankie Waller, Lisa Buck, Bel Smith, Linda Morrison, David Borden, Linda Welsh, Julie Todaro and Jim Nelson.

Adjunct Faculty Present: Jim Nelson

Student Government Association Present: None

Also attending: Joe Winer, Business Services staff.

Minutes

Agenda item: Minutes – October 18, 2007 **Presenter:**

Discussion:

Minutes were approved.

Decision/Actions: Phyllis Kalz will post to ASC web site.

Follow-Up items	Person responsible	Deadline
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Committee Reports / Other

Committee: Grievance Committee **Presenter:** David Borden

Discussion:

Chair David Borden reported that the committee met and added members to insure better representation. The full committee will hold its first meeting in December.

Committee: Facilities Task Force **Presenter:** Ben Ferrell

Discussion:

Chair Ben Ferrell distributed a summary of the Facilities Task Force (FTF) November 1 Discussion. The FTF, a creation of the ASC, has attempted to serve both long-range facilities planning and day-to-day campus facility operating issues. The College now conducts long-range facilities planning differently than in the past. This spring, we will be contracting with a professional firm to conduct master planning for our campuses. The FTF is no longer responsible for formulating long-range planning; the existence of this task force in its current form creates redundancy in the District-wide planning processes. Furthermore, there is a need to coordinate the College's ongoing facilities operating needs with respect to deferred maintenance, repairs, renovations, and renewals of existing facilities. Additionally, the term "task force" denotes an assignment for a limited time period. FTF members approved a recommendation to abolish the Facilities Task Force and assign the members to a Campus Facilities Operations Committee, a permanent sub-committee of the ASC.

Following a discussion of these issues, Ben noted that he would resolve questions about the structure of the master planning function. The ASC **approved** the creation of a Campus Facilities Operations Committee to replace the Facilities Task Force.

Chair Ben Ferrell then distributed copies of the American College & University Presidents Climate Commitment (www.presidentsclimatecommitment.org/html/commitment.php), a series of steps by institutions of higher education to help minimize global warming. The ASC **approved** Ben's proposal to put this Commitment in the master planning process as a potential initiative for next year.

Follow-up items	Person responsible	Deadline
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Report:	Update on Monthly Payroll for Classified Employees	Presenter:	Gerry Tucker
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Discussion:

Gerry Tucker reported that all campus forums but one have already been conducted. Following the final forum, staff will review the initial feedback and will develop a comprehensive survey for Classified employees. Although the Classified Employees Association had conducted an earlier survey to which over 200 employees responded, Gerry explained that additional information has been provided to all staff since that time. A November 1, 2007, memo to the Classified Employees Association from Gerry Tucker and Ben Ferrell was shared with ASC members. This memo reiterated the advantages of a monthly payroll, but it also included the possibility of a semi-monthly payroll.

Decisions/Actions:

Follow-up Items	Person responsible	Deadline
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Agenda Items

Agenda item:	Compensatory Time for Exempt Employees	Presenter:	Gerry Tucker
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Discussion: Proposed rule.

