

# **ACC Meeting Name:** Campus Facilities Operations Committee

Date: April 30, 2009 Time: 2:30 pm

Chair: Bill Mullane Location: SVC, Rm 168

Attendees: Terry Bazan, Bill Mullane, Dean Johnson, Linda Haywood, Juanita Mendez, Bel Smith, Judy Van Cleve, Marilyn Lee-Taylor, Frank Taylor, Stacy Wooten, Gary Rodge

Adjunct Faculty Present: None  
Student Government Association Present: None  
Also attending: Phyllis Kalz, Business Services

---

**Minutes:** 3/26/2009 meeting

**Discussion:** Approved.

**Decision/Actions:** Approved. Phyllis will post to CFOC web.

**Follow-Up Items:** **Person Responsible**  
**Deadline**

---

## **Committee Reports / Action Items**

---

**Agenda Item:** H1N1 (Flu) **Presenter:** Bill Mullane

**Discussion:** Posters are being provided to the campuses for posting regarding H1N1. ACC is carefully monitoring events with conference calls to the state and other health institutions. Any contact from the media should be channeled through Marketing for accuracy of information.

**Agenda Item:** Campus Facilities Update **Presenter:** Bill Mullane

**Discussion:** The first floor slab, bldg 3, for the Round Rock Campus is scheduled to be poured next week. RGC parking garage will be ready to open in August.

**Agenda Item:** Work Order Report **Presenter:** Dean Johnson

**Discussion:** Dean submitted a *Work Orders by Month* report covering March 27, 2009 through April 29, 2009. He expects the numbers to continue to be consistent from month to month until Round Rock Campus is operational.

**Comments:** Dean brought up the subject of painting colors in the food vending areas. This has been a request from the contract vendor. The idea was not well accepted by campus managers. Dean thanked them for their input.

---

## Agenda Items

---

**Agenda Item:** Discussion: Facilities Use, Free Speech and Solicitation Administrative Rule

**Presenter:** Judy Van Cleve

**Discussion:** Facilities Use Form: Current form is a 12 page document. The new form will have drop down menus for more efficiency when filling out this form. Separate from new form: The College is working on activating R25, a software scheduler. This will be on-line for public to request use of space. It is being implemented and will be a pilot at HBC and EVC. It is requested that Juanita Mendez or Linda Morrison receive feedback as to what you feel is necessary to be on the form and kept in the software.

---

## Other

---

**Next Meeting:** June 25, 2009

**Location:** SVC, Rm 168

**Time:** 2:30 – 3:30 PM