

## **I did not receive a 1098-T**

If you did not receive a 1098-T or need a replacement, you may print one from the Online Services web site ([Student Login](#)) or you may request the replacement 1098-T be mailed to your address on file with ACC by sending an email to [1098T@austincc.edu](mailto:1098T@austincc.edu) or calling 512-223-1122.

If the address on file is not your current address, you update your address through Admissions and Records by completing a [Student Data Change form \(PDF\)](#) (PDF). If you are faxing or mailing the form to ACC, be sure to include a photocopy of a picture I.D. Once your address has been updated, please send an email to [1098T@austincc.edu](mailto:1098T@austincc.edu) to have a duplicate 1098-T mailed to you.

- **Box 1 is blank and I paid for my tuition.**

ACC is not required to complete Box 1. ACC uses the billed amount for reporting to the IRS, not the amount paid. If you need the amount paid, please refer to your receipts; if they are not available, e-mail [1098T@austincc.edu](mailto:1098T@austincc.edu) to request a Statement of Account to be mailed to the address on file with ACC.

- **Box 2 is zero. If the amount in Box 2 is zero:**

1. The student's tuition and fees may have been paid by an exemption or a sponsor. The amount billed, less the amount paid by the exemption or sponsor, is the amount reported in this box; or,
2. The student's qualified tuition and fees may have been paid by a "guaranteed tuition plan" (such as Texas Tomorrow, now called Texas Guaranteed Tuition Plan). The amount billed, less the amount paid by the "guaranteed tuition plan," is the amount reported in this box. [In previous years, we reported the total amount billed. However, IRS does not require us to include the "guaranteed tuition plan" payment on the 1098-T. The agency that operates the plan will report that amount to you on an IRS 1099-Q.] Or,
3. The student did not have any billing for the reporting year but received financial aid for a previous year. In such a case, Box 2 would be zero but there would be an amount reported in Box 5.

- **Box 3 is blank**

This box indicates whether the institution has changed its reporting method. ACC did not change its reporting method for the 1098-T.

- **Box 4 has an amount in it**

This box shows any adjustment made for a prior year for qualified tuition and related expenses that were reported on a prior year 1098-T.

- **Box 5 is for scholarships and grants**

If the box is blank, the student did not receive any scholarships or grants. If the student received a loan, it is not reflected in the box because it does not qualify as a scholarship or grant. If there is an amount in box 5, the student received a scholarship or grant for that amount during the tax year.

- **Box 6 is for adjustments to scholarships or grants for a prior year.**

If there is an amount in box 6, an adjustment was made to the student's scholarship or grant from a previous year.

- **Box 7 has an 'X' in it**

This box indicates whether the amount in box 2 includes amounts for an academic period beginning January through March of the current calendar year.

- **Box 8 has an 'X' in it**  
This box indicates whether the student was registered for 6 hours or more each semester. If it is blank, the student was registered for fewer than 6 hours each semester.
- **Boxes 9 and 10 are always blank.**
- If the student is requesting a 1098-T for a prior year, they must send an e-mail to [1098T@austincc.edu](mailto:1098T@austincc.edu), specifying the year for which they are requesting a 1098-T.

This entry was posted on 01/05/2009 and is filed under the [Business Services](#) category or categories. You can follow any responses to this entry through the [RSS 2.0](#) feed. Responses are currently closed, but you can [trackback](#) from your own site.