INSTRUCTOR: CHARLIE BEAMAN   ACC VOICE MAIL: 223-1795, ext 25549
Website: www.austincc.edu/cbeaman   EMAIL cbeaman@austincc.edu
OFFICE: , RM. , To be announced
HOME PHONE: 892-2046  (It is OK to call me at home. Please do not call after 9:00PM – I can get quite grumpy)
RGC OFFICE HOURS: M/W. 7:15 AM TO 8:00 AM
CYPRESS CAMPUS Office: Faculty office, Room 1104, OFFICE HOURS: T/Th 9:00 AM TO 10:35 AM,
OTHER TIMES BY APPOINTMENT
The best way to contact me is by email – I make it a point to check it regularly.

TEXTBOOK:  Inquiry Into Life, Sylvia Mader, 12th edition

COURSE INFORMATION:  BIO 1308 is an introductory course in Biology designed for the Health Science Pre-Professionals. This course will prepare the student to succeed in the foundational classes (Human anatomy, Physiology, Microbiology, Nutrition, etc) It specifically prepares the student to take and pass the required Assessment test necessary to enroll in the Human Anatomy class (BIOLOGY 2301)

IF YOU DECIDE TO DROP THIS COURSE, YOU ARE RESPONSIBLE FOR COMPLETING THE DROP PROCEDURE. IF YOU DO NOT OFFICIALLY DROP, YOU WILL RECEIVE A FAILING GRADE. THE LAST DAY TO DROP IS April 26, 2010. *****

THE COMMON COURSE OBJECTIVES FOR BIOLOGY 1308 ARE AVAILABLE ON LINE AT http://www2.austin.cc.tx.us/~biology/ccobjectives
They are also printed at the end of the Syllabus Addendum, and will be posted on my Blackboard account for student access

GRADING:

<table>
<thead>
<tr>
<th>Description</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 EXAMS EACH WORTH 100 POINTS</td>
<td>400 POINTS</td>
</tr>
<tr>
<td>Comp final (Assessment prep test, required by all students)</td>
<td>100 POINTS</td>
</tr>
<tr>
<td></td>
<td>500 POINTS TOTAL</td>
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1.   EXAMS
A.   THE LECTURE EXAMS WILL BE GIVEN DURING CLASS TIME AND ARE COMPOSED OF 80 – 90% OBJECTIVE ITEMS (MATCHING AND MULTIPLE CHOICE) AND 10% TO 20% SHORT ANSWER AND/OR ESSAY.

B.   MAKE UP EXAMS MUST BE ARRANGED WITH THE INSTRUCTOR AND WILL BE GIVEN ONLY IF A STUDENT HAS A VALID REASON FOR MISSING THE SCHEDULED EXAM TIME. MAKE UP EXAMS MAY BE ALL ESSAY TESTS AND WILL BE TAKEN AT THE TESTING CENTER OR IN ANOTHER APPROPRIATE SETTING WITHIN A WEEK OF THE ORIGINAL TEST DATE.

2.   COMPREHENSIVE FINAL EXAM – ON THE LAST DAY OF CLASS A COMPREHENSIVE FINAL WILL BE OFFERED IN THE CLASS ROOM. THIS TEST IS THE STANDARDIZED ASSESSMENT TEST REQUIRED TO BE PASSED BEFORE A STUDENT CAN ENROLL IN BIOLOGY 2301, HUMAN ANATOMY. Details will be available about the test and other procedures as the class progresses. You may take this test
earlier at one of the testing centers and provide me with an official copy of your grade. Some students do this so they can register earlier for an anatomy class.

DETERMINING YOUR GRADE:

450 -500 POINTS: A
400 – 449 POINTS  B
350 – 399 POINTS  C
300 – 349 POINTS  D
BELOW 300 POINTS  F

****** IF YOU DECIDE TO DROP THIS COURSE, YOU ARE RESPONSIBLE FOR COMPLETING THE DROP PROCEDURE. IF YOU DO NOT OFFICIALLY DROP, YOU WILL RECEIVE A FAILING GRADE. THE LAST DAY TO DROP IS APRIL 26, 2010. *****