

# S e r v i c e s   f o r   S t u d e n t s

## S u p p o r t i n g   Y o u r   S u c c e s s !

[www.austincc.edu](http://www.austincc.edu)

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Admissions and Records Offices - Rm Numbers			
Cypress Creek	1003	Rio Grande	A152
Eastview	2113	Riverside	G8105
Northridge	1101.1	South Austin	1104
Pinnacle	113		
Advising - Rm Numbers			
Cypress Creek	1008.2	Rio Grande	A155
Eastview	2113	Riverside	G8116
Northridge	1101.1	South Austin	1101
Pinnacle	224		
Assessment Centers - Rm Numbers			
Cypress Creek	1008.2	Rio Grande	A153
Eastview	2113	Riverside	G8116
Northridge	1109	South Austin	1112
Pinnacle	224		
Campus Administration Offices - Rm Numbers			
Cypress Creek	1012	Rio Grande	205
Eastview	3101	Riverside	A2208
Northridge	1208	South Austin	1140
Pinnacle	1018/1019		
Counseling - Rm Numbers			
Cypress Creek	1008.2	Rio Grande	A155
Eastview	2113	Riverside	G8116
Northridge	1101.1	South Austin	1101
Pinnacle	224		
Financial Aid Offices / Veterans Affairs (located only at RVS and NRG)- Rm Numbers			
Cypress Creek	1002.1	Rio Grande	A154
Eastview	2113	Riverside	G8102
Northridge	1106B	Round Rock Center	201
Pinnacle	223	South Austin	1103
International Student Office - Rm Number			
Riverside	G8140		

Here are some of the services ACC offers to help students succeed. For a complete list of helpful offices and websites, check the **ACC Student Handbook** (available in the Student Services Offices or on-line at: [www.austincc.edu/handbook/](http://www.austincc.edu/handbook/)).

### Admissions and Records Office

[www.austincc.edu/support/admissions/](http://www.austincc.edu/support/admissions/)

- Verification of enrollment, course schedules, and registration information
- Applications for graduation
- Official transcripts of ACC course work (fee applies)
- Forms to request name, address, and social security number changes
- Form to request a change of major
- Transfer credit evaluation requests
- Answers to withdrawal, records, and residency questions
- Student ID cards
- Admissions applications
- Registration assistance

### Advising

[www.austincc.edu/support/advising](http://www.austincc.edu/support/advising)

- Course placement, advising/educational planning, and university transfer information
- Advising for co-enrollment and dual enrollment high school students
- Texas Success Initiative (TSI) (assessment) requirements and compliance
- ACC 101 (online pre-Advising)
- Residency determination

### Assessment Center

[www.austincc.edu/support/assessment/](http://www.austincc.edu/support/assessment/)

- Computerized COMPASS testing for TSI requirements and placement in reading, writing, and mathematics (fee applies)
- Provides assessment testing mainly for persons whose primary language is not English (English for Speakers of other Languages) (ESOL)

### Bookstore

[www.austincc.bkstore.com/](http://www.austincc.bkstore.com/)

- Locations/hours are on the web
- New and used textbooks
- ACC College Catalogs

### Campus Administration Offices

[www.austincc.edu/campuses/administration.htm](http://www.austincc.edu/campuses/administration.htm)

- General information about the College/Campuses
- Information about faculty teaching schedules, office hours, and phone numbers
- Vending machine refunds
- Campus faculty and department mailboxes

### Counseling

[www.austincc.edu/support/advising](http://www.austincc.edu/support/advising)

- Educational planning, course placement, and university transfer information
- Workshops on motivation, learning styles, choosing a major, communication, and stress management
- Information about college and community resources
- Career counseling
- Short-term crisis counseling
- ACC 101 (online Orientation)
- Referral to Learning Labs and Tutoring (see *Student Handbook*)
- Academic Standards of Progress counseling (see *Student Handbook*)

### Financial Aid / Veterans Affairs

[www.austincc.edu/support/financialaid/](http://www.austincc.edu/support/financialaid/)

- Provides students with an opportunity to apply for:
- Federal/State loans and grants
  - Scholarships
  - College work-study
  - Veterans' educational benefits and services (located only at RVS and NRG)

### International Student Office

[www.austincc.edu/support/international/index.php](http://www.austincc.edu/support/international/index.php)

- Answers to specific questions regarding international student status and immigration
- Monitors SEVIS compliance

# S e r v i c e s   f o r   S t u d e n t s

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### Learning Labs (Tutoring Centers) - Rm Numbers

Cypress Creek	1022	Rio Grande	212
Eastview	2304	Riverside	G9100
Northridge	4119	South Austin	1138
Pinnacle	600		

- Online textbook ordering for in-store pick up or home delivery
- Campus Shop

- L.E.A.D. – Peer Education
- Student organizations and clubs
- Gender and Sexuality Awareness

### Learning Labs (Tutoring Centers)

[www.austincc.edu/tutor/](http://www.austincc.edu/tutor/)

- Tailored individual instruction in an open-access lab setting
- Traditional and/or computerized one-on-one and small group instruction
- Skills review workshops/materials
- Guided study groups
- Self-paced independent study
- Supplemental instruction
- Tutorial software

### Student Recruitment Office

[www.austincc.edu/support/sro](http://www.austincc.edu/support/sro)

- Organizes customized bi-weekly tours of the College's largest campuses, NRG & RVS
- SRO makes regular visits to area high schools, churches, and community centers
- SRO representatives available at all local college fairs

### Library Services / Instructional Technology - Rm Numbers

Cypress Creek	1025	Rio Grande	230
Eastview	2200	Riverside	A1108
Northridge	1223	South Austin	1201
Pinnacle	901		

### Library Services / Instructional Technology

<http://library.austincc.edu/>

- Assistance in seeking information, course-related materials, and college support materials
- Access to electronic and print resources
- Instruction in seeking/locating electronic and print information in the library and from remote locations
- Study space for students
- Course reserve and reference materials

### Support Center

[www.austincc.edu/support/financialaid/center/](http://www.austincc.edu/support/financialaid/center/)

Assistance for students who meet income eligibility guidelines. Assistance includes:

- Childcare payment assistance
- Textbook Lending Library
- Customized Lending Library Textbook Purchase
- Educational and career planning, course selection, and personal effectiveness
- Referrals to community resources

### Office for Students with Disabilities - Rm Numbers

Cypress Creek	1030	Rio Grande	A150
Eastview	2136	Riverside	G8138
Northridge	1111	South Austin	1112
Pinnacle	221		

### Office for Students with Disabilities

#### (OSD) [www.austincc.edu/support/osd/](http://www.austincc.edu/support/osd/)

- Provides assistance to students with disabilities.
- ACC urges students with disabilities to submit diagnostic paperwork and apply for accommodations at least three weeks before the start of the semester.

### Testing Center

[www.austincc.edu/testctr](http://www.austincc.edu/testctr)

- Administers tests for classroom credit courses, Distance Learning courses, or when requested by faculty to students who miss regularly scheduled classroom tests

### Office of Student Life Rm Numbers

Cypress Creek	Commons	Rio Grande	101.1
Eastview	2129	Riverside	G8130
Northridge	1112	South Austin	1121
Pinnacle	226		

### Office of Student Life

[www.austincc.edu/life4u/](http://www.austincc.edu/life4u/)

Offers social, cultural, and educational events and programming to ACC students including:

- The Orientation Program (TOP)
- Leadership Summit Live!
- Student Government Association
- Accent-Student newspaper
- Unity Discovery Series and Student Unity Council
- Reckoning Crew-Student Recognition
- C.A.B.-Campus Activity Board
- Inter-club Council

### Student Recruitment Office

Highland Business Center	610.0	223-7701 / 223-7706	
		<a href="http://www.austincc.edu/sro">www.austincc.edu/sro</a>	

### Support Center - Rm Numbers

Cypress Creek	1030	Pinnacle	217
Eastview	2137	Riverside	G8110
Northridge	1111.1		

### Testing Centers - Rm Numbers

Cypress Creek	2003	Rio Grande	127
Eastview	2155	Riverside	A1132
Northridge	3237	South Austin	1135
Pinnacle	706		