Reading and Writing Requirements: This course requires that students have successfully completed the Fundamentals of Reading (DEVR 0303) and the Fundamentals of Writing (DEVW 0403) or obtained a satisfactory score on an appropriate placement test. To remain in this course, you must be concurrently enrolled in Reading Skills I (DEVR 1303) and Writing Skills I (1403) or have obtained a satisfactory score on an appropriate placement test.

Legible Assignments: I expect all assignments to be written in complete sentences, and to contain understandable paragraphs. Work that does not reflect these expectations will be returned to you for correction. The ACC Labs are wonderful resources and the Lab tutors will help you be sure that your assignments meet these expectations.

Professional Ethics: You are expected to maintain professional ethics while in this course. Careful adherence to NAEYC’s Professional Code of Ethics when dealing with families, children, colleagues and supervising teachers is mandatory. Information about the Code of Ethics is available on NAEYC’s website at www.naeyc.org

Scholastic Dishonesty: ACC’s Scholastic Dishonesty Policy is stated in the Student Handbook: “Acts prohibited by the College for which discipline may be administered include scholastic dishonesty, including but not limited to cheating on an exam or quiz, plagiarizing, and unauthorized collaboration with another in preparing outside work. Academic work submitted by students shall be the result of their thought, research or self-expression. Academic work is defined as, but not limited to tests, quizzes, whether taken electronically or on paper; projects, either individual or group; classroom presentations, and homework.” Failure to comply with this policy will result in loss of course credit for the assignments and may result in withdrawal from this course.

Electronic Technology: During all tests, please be sure that all electronic technology like cell phones, PDA’s, etc. are turned off. Doing this prevents any misunderstanding about the use of the equipment for obtaining test information.
**Students with Disabilities:** The Student Handbook states that: “Each ACC campus offers support services for students with documented physical or psychological disabilities. Students with disabilities must request reasonable accommodations through the Office for Students with Disabilities on the campus where they expect to take the majority of their classes. Students are encouraged to do this three weeks before the start of the semester.” The Office for Students with Disabilities for Eastview can be reached at 223-4159, Rio Grande has a TTY, 223-9000.

**Student Freedom of Expression:** Each student is strongly encouraged to participate in an open dialog. In any instructional situation that includes critical thinking, there are bound to be many differing viewpoints. These differences enhance the learning experience and create an atmosphere encouraging us to think and learn. I do expect that we respect the views of each other even if they differ substantially on volatile and sensitive topics.

**Lab Policy:** This course requires regularly scheduled lab for a total of 13 hours for the semester. To complete the Lab portion of this course, you must meet Texas Department of Protective and Regulatory Services eligibility criteria for volunteers in child care centers, as stated on the “Austin Community College Children’s Lab School Criminal Conviction Statement for Child Development Lab Students”. You must complete all 13 hours to receive credit for this course.

To successfully complete the lab portion of this course, you are expected to:
- demonstrate the behaviors required in *Minimum Standards for Licensed Child Care Centers* and noted on the “Child Development Department Lab and Field Work Agreement”
- demonstrate the competencies discussed in your “Lab Expectations Handout”
- follow the policies of your lab placement site