

**Austin Community College Children's Lab School
Waiting List Application for EVENING CARE**

Please complete the following information. Your child will be placed on the waiting list on the date this form is received in our office. Please mail the application to the address listed above the guidelines. Being on the waiting list *does not* guarantee admission.

Child's Name: _____ Birth Date: _____

Gender: M F Ethnicity: _____

<u>Desired</u>	<u>spr</u>	<u>sum</u>	<u>fall</u>	<u>spr</u>	<u>sum</u>	<u>fall</u>	<u>spr</u>	<u>sum</u>	<u>Other:</u>
<u>Entrance:</u>	09	09	09	10	10	10	11	11	

Parent 1: _____ ACC Student ID or SS# : _____

Address: _____
Street City Zip

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Parent 2: _____ ACC Student ID or SS# : _____

Address: _____
Street City Zip

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Were you previously enrolled in Evening Care? Y N If so, when? _____

of People in Household: _____ Annual Household Income: _____

Are both parents ACC students? Y N

If not, is the student attending ACC a single parent? Y N

Other information you would like us to know:

I have read, been given, and understand the Evening Care waiting list guidelines.

Signature: _____ Today's Date: _____

For ACC Staff Use Only

Date received at ACC CLS _____ Staff Initials _____

Semester	Called?	Notes (nights needed, etc.)

TO RETAIN FOR RECORDS



**Austin Community College Children's Lab School
3401 Webberville Rd., Bldg. 5000 Austin, TX 78702**

Phone: (512) 223-5200 Fax: (512) 223-5220

Website: www.austincc.edu/childdev/labschool

EVENING CARE PROGRAM WAITING LIST GUIDELINES

*This application places a child on the waiting list only and is not a guarantee of admission.

***PARENTS MUST NOTIFY THE EVENING CARE PROGRAM OF REGISTRATION FOR THE SEMESTER THEY NEED CARE BEFORE THEY WILL BE CONSIDERED FOR ENROLLMENT.** Spots can not be held for families that do not have an official ACC schedule.

*Admission for Evening Care is done on a "first-come, first-serve" basis of those who qualify, are accepted, and complete the appropriate paperwork by the due dates requested. Children currently or previously enrolled have priority.

*All children in Evening Care must be children of an enrolled ACC student of an ACC evening course the semester the child is enrolled in Evening Care. The adult student may be taking any official ACC evening course at any ACC campus. The time your child is present in Evening Care must be the time of your evening course. To ensure this, we periodically check classes & student records without announcing so during the semester. Violation of this policy terminates enrollment in the Evening Care program.

*After schedules are confirmed, when positions for admission in Evening Care become available, we will call you 1 to 2 weeks before the beginning of a new academic semester to offer positions. If you do not receive a call, it is because no positions are yet available.

*ACC strives to enroll children from diverse racial, ethnic, and cultural groups; we also strive for gender and economic diversity in each classroom. A diverse student population in the Children's Lab School is maintained in order for ACC Child Development students and for the Lab School children to receive a rich educational experience.

*Tuition for the Evening Care program is offered on a sliding scale, which is based on the number of family members in a family and the family's annual income. The tuition rate range is from \$1.00/night per family to \$5.00/night per family. To qualify for sliding scale, proof of family income will be required each semester prior to enrollment.

*Evening Care is open to children who are at least 2 years old and no older than 10 as of the first day of the semester that care is requested.

*Evening Care is offered only at the ACC Children's Lab School on the Eastview campus. The program runs Monday through Thursday from 5:30 to 9:30 p.m., and enrollment is for one semester at a time.

*We do not offer any type of "drop-in" care. If your child is enrolled in Evening Care, we expect him or her during the time the parent is in class.

* Information and waiting list applications for the ACC Children's Lab School daytime program are available by calling 223-5200.

FOR PARENT TO KEEP