

Minutes posted November 9, 2006

Discussion:

Each staff member provided a brief update on office activity:

1. Luanne Preston
 - Adding two new staff members to Early College Start in November: T.J. Merino and Laurie Clark.
 - Accepted the THECB STAR award for the *College Connection* program on November 6, 2006 with Mary Hensley and Steve Kinslow.
 - Using the on-line web application for Early College Start.
 - Opening the Leander Center in January 2007. Janet Martin is the Center Supervisor.
 - Announced a Pflugerville Center was scheduled to open spring 2007. Center opening is delayed; details will be announced.
2. Gary Weseman
 - Installed laptops in the Mobile Go Center (MGC).
 - Loaded VPN on one MGC laptop; testing is underway.
 - Conducted ACC photo shoot of the MGC on November 7, 2006.
 - Accepted delivery of a new Ford pickup for use with the MGC.
 - Purchased equipment for the CYP expansion.
 - Scheduled press conference for Mobile Go Center, November 16, 2006, 10:00 a.m. at the EVC campus.
3. Sharyl Kincaid
 - Completing articulation workshops between high school teachers and college faculty by December 5, 2006.
 - Scheduled full consortia meeting November 10 in Round Rock.
 - Revamping articulation plans to include six-year plans linked district by district.
4. Mark Kincaid
 - Presented Automotive MOU to ACC Board on November 6, 2006.
 - Reviewing process for disbursement of Perkins funds to AISD middle and high schools.
 - Working to develop pre-engineering project. Middle school Gateway project feeds pre-engineering project.
 - Restructuring personnel. Will hire new staff person. Position will assist instructors will improving instructional delivery.
 - Meeting with Bobbie Gideon at Crockett High School on November 9 to discuss shared parking facilities and pedestrian bridge between Crockett and the South Austin Campus.
5. Richard Smith
 - Bill Mullane discussed new classroom design project in ACAC. What should instructional classrooms at ACC look like in future buildings.
 - Attended Center for Academic Transformation discussion on course redesign of introductory level courses. Steve Kinslow represents ACC on committee. RFP is due March 2007. ACC could start redesign in fall 2007. Donetta Goodall, Mike Midgley, and Richard Smith will meet on November 27 to discuss ACC involvement. Dr. Kinslow supports restructuring developmental courses.
 - Proposed adding a master plan budget item for course redesign. Master plan initiatives must be entered by December 6, 2006.
 - Search for AVP-Information Technology continues.
 - Added new Instructional Design Manager position. Will hire early January 2007.
 - Ordered library furniture for CYP expansion. Order due to arrive in January 2007.
 - Presenting Maintaining High Standards and Quality in Dual Credit Courses telecast on November 8, 2006, room 103.6/HBC.
 - Invited to Pima Community College, Tucson, AZ, to consult on copyright issues in higher education.
6. Lynn Persyn
 - Hired new employee, Esmeralda Garcia, as grant writer. Esmeralda starting on November 13, 2006. Lynn will offer a second position during week of November 13.
 - Conducting staff meeting to do strategic planning to reach out to more college departments.
7. Dianne Olla
 - Released the first annual schedule draft released on November 6 for fall 2007-spring 2008-summer 2008.
 - Released annual timeline for FY 2007-08 schedule development.
 - Scheduled 2007-08 Academic Calendar planning meeting for November 20, 2006.

Decisions/Actions:

Follow-up Items:

Person responsible: Deadline:

Other Information

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Next Meeting Date: February 6, 2007

Time: 2:00-3:30 p.m.

Location: HBC, Room TBA

Special notes:
