

**Austin Community College**  
**Environmental Health & Safety Task Force**

**Meeting Date:** 10/09/09 11:30 – 1:30 **Chair:** Rebecca Cole, **Co-Chair:** Steve Clary

Attendees: Carolyn Allred, Melissa Brown, Bill Cheek, Becky Cole, Bernie Hinterlong, James Lynn, Juanita Mendez, Margaret Reid, Gary Rodge, Robert Rogers, Bel, Smith, Sarah Strong, Marilyn Lee Taylor, Qurrat Thakur, David Watkins, Brandon Whatley,

<i>Agenda</i>	<i>Discussion</i>	<i>Action</i>
<b><i>Opening Remarks:</i></b>	October Recognition Luncheon for EHS Attendees	Information Only
<b><i>New Business: AED Update</i></b>	Software Upgrades for AED due to recall. Robert Rogers installed software.	Information Only
<b><i>Storage in hallways on campuses</i></b>	Discussed corrective actions but decided to check with Facilities for alternatives	Information Only
<b><i>H1N1 Update</i></b>	Website links for updated information <a href="http://www.dshs.state.tx.us/txflu/default.shtm">http://www.dshs.state.tx.us/txflu/default.shtm</a> <a href="http://www.flu.gov/index.html">http://www.flu.gov/index.html</a>	Information Only
<b><i>BRG</i></b>	BRG Board Software Upgrade	Information Only
<b><i>Meeting Adjourned</i></b>	1:45 pm	Information Only