

BIOL 1309 Life on Earth Orientation

Deadline: August 31, 2011

Step 1: Set up your ACCEID

Go to the ACCEID Manager website at

<https://acceid.austincc.edu/idm/user/login.jsp>

Click on "What's my ACCEID?" to find out what your ACCEID is.

For step-by-step instructions on setting up your password, click on "ACCEID Help" and read the pages that follow.

Then click on "First-Time Login" and set up your password.

Step 2: Set up your ACCMail address in ACC Online Services

Start at the ACC Home Page at <http://www.austincc.edu>

Look in the right-hand column. Find the section called "Online Services."

Click on "Student Login".

Log in to ACC Online Services using your ACCEID and password.

Click on "Current Students" to get to the Students Menu.

Click on "Communications", then on "ACCMail" to get your initial login information.

Go to the ACCMail login page at

<http://partnerpage.google.com/g.austincc.edu>

Follow the instructions provided by Google to change your password, review information, and get started using ACCMail.

If you want to check your ACCMail with another email account, such as Yahoo or Hotmail, go to the other account and follow the instructions for forwarding email from another account.

Step 3: Find the orientation materials on the Life on Earth Blackboard Site

Start at the ACC Home Page at <http://www.austincc.edu>

In the Online Services section, click on "Blackboard".

Click on the button on the left called "Login".

Log in to Blackboard using your ACCeID and password.

This will take you to your Blackboard Welcome page. You will see a list of all the courses you are taking in which Blackboard is used.

Click on "Life on Earth" to get to the Life on Earth web page.

Read the announcement and follow the instructions to find the orientation materials.

These materials will be available starting Saturday, August 20, 2011.

Step 4: Get Oriented!

Watch the Orientation Powerpoint Presentation.

Read the syllabus carefully.

Print out and fill out and sign (twice) the student information form.

More detailed instructions are in the orientation materials.

Step 5: Send In Your Information!

Return your completed student information form to me, your instructor.

Email me that you have done so. Use your ACCMail account. (It's easy to do that from within Blackboard, by the way.)

More detailed instructions are in the orientation materials.