

**FULL-TIME FACULTY SENATE
MINUTES of September 26, 2008
HBC 221 1:00 – 3:00 pm**

President Dan Dydek called the meeting to order.

Agenda

Devorah Feldman moved that the agenda be approved. Motion passed.

Minutes

Kelly Petkus moved that the minutes of 8/29/08 be approved. Motion passed.

President's Report

President Dydek discussed the 8/22/08 PLT meeting about issues such as disproportionately low faculty representation on the ACAC and the job description for the Executive Vice President/Provost position.

Don Becker moved to authorize President Dydek to convey to President Kinslow that the Full-time Faculty Senate prefers that the Executive Vice President/Provost job description be changed as follows: Elimination of the "PREFERRED" section while specifying two or more years of college-level teaching experience in the "REQUIRED WORK EXPERIENCE" section; however, if the "PREFERRED" section were kept, then the preferred education would not only include the currently stated "PhD in Higher Education Administration or related field," but also an academic doctorate [in the liberal arts or applied sciences] as a possibility. Motion passed.

Policy and Procedure Committee Reports and Recommendations

Linda Welsh moved to adopt the recommendations in the committee's report regarding changes to the Faculty Evaluation Summary Form, Faculty Input Form, and Faculty Evaluation Procedures Manual. She accepted the friendly amendment to add the following under "Administrative Performance" in the Faculty Evaluation Procedures: "Works safely and follows safety rules." She accepted a friendly amendment to replace the category named "Good" with "Fair." Motion passed.

Kelly Petkus moved to adopt the committee report's recommendation that professional development hours follow the calendar year (January 1 – December 31). Motion passed.

Don Becker moved to allow for a 100% carryover of surplus professional development hours earned in one year to the next year up to a limit of 75% of the annual requirement of professional development hours. Motion passed.

Academic Focus in Student Life's TOPS Orientation Program

Frank Cronin updated the senate about challenges encountered in attempts to enrich student orientations with much needed information. President Dydek formed an ad hoc committee, chaired by Frank Cronin and including Domingo Alba, Mariano Diaz-Miranda, Alicia Garza (a counselor), and possibly other representatives such as an additional counselor and adjunct faculty members, to work on this issue.

Non-Smokers' Rights, Policy and Enforcement Issues

Stacey Stover and Jeff Stringer explained that the police do not enforce the rule that, "Smoking outdoors may not occur within 15 feet of building entrances" (AR# 3.01.001). Don Becker moved that President Dydek ask President Kinslow for enforcement of this rule. Motion passed.

Information, Update, Q & A, and Discussion regarding Gmail

Theresa Harkins, Support Services Director, IT, and Stan Gunn, Associate Vice President of IT, presented information and answered questions about student Gmail accounts. The Senate expressed concern about a lack of input from faculty regarding IT issues.

Electronic Approval of Full-Time Faculty Senate Minutes

Jon Luckstead presented Don Becker's process for executing Devorah Feldman's proposal for electronic approval of Full-time Faculty Senate minutes. Al Purcell moved to adopt the process. Motion passed.

Senate Support for ACC's effort to be recognized as a Hispanic Serving Institution

Mariano Diaz-Miranda presented a "Senate Resolution in Support of Austin Community College Becoming a Hispanic Serving Institution." Al Purcell moved to adopt the resolution. Motion passed.

Issues and Concerns re: ACCeTimesheets

Domingo Alba reported that the issues and concerns with respect to eTime had been resolved.

Adjournment

The motion was made and passed to adjourn.

Senators Present:

Domingo Alba, Ron Bass, Don Becker, Steven Bradley, Frank Cronin, Daisy Diaz-Alemany, Mariano Diaz-Miranda, Dan Dydek, Karry Evans, Devorah Feldman, Alicia Garza, Theresa Glenn, Jon Luckstead, Kellie Murphree, Tracie Nobles, Al Purcell, Sylvia Owens, Kelly Petkus, Deb Ziegler

Substitutes:

Nina Almasy for Paige Fletcher; Stacey Stover for Ann Palmer

Visitors:

Stan Gunn, Theresa Harkins, Glen Hunt, Jeff Stringer, Linda Welsh

Submitted by Jon Luckstead, Secretary, Full-time Faculty Senate