

## Annexation Action Steps/Time Line

Activity	Dates	May 2008	Nov 2008	May 2009
<b>Committee starts collecting signatures on petitions</b> <ul style="list-style-type: none"> <li>• Petitions must be 5% of registered voters in territory as of the most recent general election for state and county officers. Should collect a minimum of 8% to 10 % to allow for invalid signatures</li> </ul>	No Earlier than 180 days before submitted	No earlier than May 10, 2007	No earlier than 10/18/07	No earlier than May 12, 2008
<b>Submit petitions to election administrator for review</b> <ul style="list-style-type: none"> <li>• Contain an accurate description of the territory proposed for annexation; and</li> <li>• Be signed by 5% of registered voters in the territory (as of the most recent general election for state and county officers) to be annexed.</li> </ul>	There is no legal deadline, but must be sufficient time for the verification of signatures	November 1, 2007	April 11, 2008	November 3, 2008
<b>Verification of signatures</b> <ul style="list-style-type: none"> <li>• By ACC election personnel</li> <li>• If the petition requires more than 1,000 signatures, the authority may use as the basis for verification any reasonable statistical sampling method that ensures an accuracy rate of at least 95 percent.</li> </ul>	There is no legal requirement, but should be in a timely manner in order to meet the additional required dates	December 1, 2007	May 11, 2008	December 3, 2008
<b>A service plan must be published</b>	No later than the 30 <sup>th</sup> day before the date of the public hearing	Between December 20, 2007 and January 4, 2008	Between June 10 and June 24, 2008	Between December 17 and December 30, 2008
<b>ACC Board of Trustees holds public hearings</b> There is no legal requirement on the format or content of the public hearing <ul style="list-style-type: none"> <li>• Serves as an opportunity for the board to provide information on college programs and services, and to describe support to be provided for the area if annexation election passes</li> </ul>	No earlier than the 45 <sup>th</sup> day and not later than the 30 <sup>th</sup> day before the date the board issues the order for the election	Between January 19 and February 3, 2008	Between July 11 and July 25, 2008	Between January 16, and January 30, 2009

<b>Activity</b>	<b>Dates</b>	<b>May 2008</b>	<b>November 2008</b>	<b>May 2009</b>
<b>ACC Board of Trustees orders election</b>	<b>Not less than 62 days before in May or 70 days for November</b>	<b>March 4, 2008</b>	<b>August 25, 2008</b>	<b>March 2, 2009</b>
<b>Early Voting</b>	<b>Starts 12th day before for May and 17<sup>th</sup> day before for November and end 4 days prior to election day</b>	<b>April 28 – May 6, 2008</b>	<b>October 20- October 31, 2008</b>	<b>April 27 – May 5, 2009</b>
<b>Election Day</b>	<b>Second Saturday in May first Tuesday after the first Monday in November</b>	<b>May 10, 2008</b>	<b>November 4, 2008</b>	<b>May 9, 2009</b>
<b>ACC Board of Trustees canvasses election</b>	<b>Board Canvasses election</b>	<b>May 20, 2008</b>	<b>November 19, 2008</b>	<b>May 20, 2009</b>
<b>ACC Board passes resolution amending its boundaries</b>	<b>The day the BOT canvasses the election</b>	<b>May 20, 2008</b>	<b>November 19, 2008</b>	<b>May 20, 2009</b>
<b>ACC changes tuition rates for new in-district residents</b>	<b>The day the BOT canvasses the election</b>	<b>May 20, 2008</b>	<b>November 19, 2008</b>	<b>May 20, 2009</b>

\* SECTION 2. Section 130.0032, Education Code, is amended by adding Subsection (d) to read as follows:

(d) The governing board of a junior college district shall establish the rate of tuition and fees charged to a student who resides outside the district by considering factors such as:

- (1) the sufficiency of the rate to promote taxpayer equity by encouraging areas benefiting from the educational services of the district to participate in financing the education of students from that area;
- (2) the extent to which the rate will ensure that the cost to the district of providing educational services to a student who resides outside the district is not financed disproportionately by the taxpayers residing within the district; and
- (3) the rate that would generate tuition and fees equal to the total amount of tuition and fees charged to a similarly situated student who resides in the district plus an amount per credit hour determined by dividing the total amount of ad valorem taxes imposed by the district in the tax year preceding the year in which the academic year begins by the total number of credit hours for which the students who were residents of the district enrolled in the district in the preceding academic year.

\*\* Any additional items the Texas Higher Education Coordinating Board may add. The Texas Higher Education Coordinating Board currently has no rules pertaining to service plans.