

Health Information Technology AAS

Application Process

Website: <http://www.austincc.edu/health/hitt> (512) 223-5700 or toll free (888) 626-1697

Applicants are responsible for checking the Program website for any changes/updates in requirements.

Complete all of the following items to apply for the AAS Degree in Health Information Technology

Admission to the College

- Gain admission to Austin Community College; follow the instructions/process at <http://www.austincc.edu>
Visit a campus advisor or counselor (Student Services-all campuses) to determine need for ACC assessment testing.
- Health Information Technology Program requires:
 - The TSI status must be complete or exempt.**NOTE:** Admission to Austin Community College **does not** guarantee admission to the **Health Information Technology Program.**

START IMMUNIZATIONS NOW!

Applying to the Program:

- Review the Health Information Technology website at www.austincc.edu/health/hitt .
- Complete the online Health Information Technology Information Session and retain the Health Information Technology AAS Information Session Completion and Declaratory Statement Form to submit with your application: see <http://www.austincc.edu/health/hitt/infosession.php>
- Must meet with the Department Chair, Norma Mercado, for advising after completing the Information Session. Email for an appointment at nmercado@austincc.edu
- Complete all program required immunizations. See <http://www.austincc.edu/health/immunizations/php> for information and form.
- Complete each of the following prerequisites with a minimum **GPA of 2.0**:
 - Health Data Content (HITT 1301)
 - Medical Terminology (HITT 1305) must be a 3 credit hour course.
 - Anatomy & Physiology (BIOL 2404) must be completed within 5 years of application or must be repeated.
 - Business Computers Applications (BCIS 1305)To gain approval to take the HITT prerequisites you must go to the Health Information Technology website at www.austincc.edu/health/hitt and complete/submit the Student Petition. Please include your name, student ID and which courses you want to take and the semester you want.
- Review of submitted applications begins March 1. New classes of students are admitted each fall semester. If you have not completed all of your prerequisites at the time of your application, your acceptance into the program is **conditional** on their successful completion. Submit with application:
 - Immunization documentation
 - AAS Degree in HITT Information Session Completion and Declaratory Statement Form
 - Department Chair signature.

Applications will be accepted until class is full. You will be placed on a waiting list if the class is full at the time of your application.

Selection into the Program: Applicants are selected based on academic GPA in prerequisite courses and application date.

Please note that to be compliant with clinical facility requirements, a mandatory **criminal background check** will be required prior to admission to the Health Information Technology Program. As specific timelines must be met, **do not do this until instructed by the program.**

Applications may be obtained/submitted to Health Science Admissions Office
Eastview Campus, 3401 Webberville Rd. Austin, TX 78702 (Building 8000, Room 8356)

Revised 6/24/11