

## Associate Degree Nursing Completion Ceremony

A completion / pinning ceremony will be held at the end of each semester.

\*Class ceremonies may or may not be combined- will be determined by class size and completion ceremony committee.

- I. **Purchase Pin** - Students must purchase own ACC AD nursing pin. Students cannot be pinned with any other pin (ie. RN pin). Pins can be purchased in the ACC bookstore on the Eastview campus.
- II. **Student attire** – dress clothes with a white lab coat – usually dark pants, skirts, dresses and dark shoes.
- III. **Aspects that the College will provide:**
  1. Place – Eastview campus multipurpose auditorium in building 9000. It holds approximately 600 people and the IVC classroom is available for additional seating where the ceremony can be viewed via live TV.
  2. Date / Time
  3. Invitations – 10/student to be distributed by level 4 faculty to each student
  4. Program
- IV. **Responsibilities of the AD nursing students:**
  1. At beginning of the last semester, students in each graduating class will vote to select two students from each class to be representatives on the pinning committee. Faculty will allow time for this to occur. Then these representatives from each class will meet for planning.
  2. The pinning committee will develop a ballot to allow all graduating students to vote on:
    - Faculty to pin. The level faculty will inform the committee as to the number of faculty to pin. The students should select four or five faculty to pin. (Ie. – one from each onland level and one from online, or three from each traditional track program and two from the mobility track program. #Modified if groups not combined)
    - Faculty to call the student names – vote for one faculty
    - Keynote speaker - should be a nurse or someone that has been a supporter of our program. It is usually NOT a faculty member. The committee must present suggestion for a keynote speaker to the level faculty for approval.
    - Student to give “Thank You” address on behalf of all students - vote on **one** person from each graduating class. Student speech must be completed 3 weeks prior to the end of the semester and given to level faculty coordinator for initial approval. After faculty approves the speech for content, grammar, etc., then it must go to the department chair for final approval. Speech must not contain references to patients and/or specific patient care situations and/or situations that might reflect upon the educational institution in a negative manner.  
\*\*Once all is approved by level faculty, must go to Dept Chair for final approval.
    - Arranging for class photo-If the class votes by majority to have a class photo taken, the chair of the graduation committee should contact Sheila or Tammy in the Nursing office to discuss room availability. ACC-Nursing does not recommend any photographer. We do have the names of

several that have been used in the past. It will be the student's responsibility to contact and schedule the photographer.

3. Optional: If the students want any "insert" (ie thanks you to family member for support etc) to go in the program –one student must collect all student thank you's, formulate them into a WORD document and send the completed document to [adn@austincc.edu](mailto:adn@austincc.edu).
4. Slide shows will NOT be allowed prior to or during the ceremony.