

AUSTIN COMMUNITY COLLEGE	
Recommended Occupational Job Families and Job Titles	
<i>Approved as of 5-10-06</i>	
<u>President's Series</u>	
Adjunct Faculty Family	
Adjunct, Associate College	
Adjunct, Associate Instructional	
Internal Audit Family	
Director, Internal Audit	
Coordinator, Internal Audit	
Government & Community Relations Family	
Director, Center for Comm Based & NP Orgs	
Coordinator, Government & Community Relations	
Public Information/Marketing/Publications Family	
Coordinator, Senior, Communications	
Specialist, Marketing	
Coordinator, Communications	
Director, Print & On-Line Communications	
Specialist, Marketing & Communications	
Specialist, Publications	
Assistant, Publications	
Specialist, Graphics	
<u>Academic Transfer & General & Developmental Education Series</u>	
Articulation Family	
Director, Articulation	
Arts & Humanities Family	
Specialist, Art Studios & Exhibitions	
Specialist, Theatre & Productions	
<u>Student Support & Success Series</u>	
Student Recruitment & Success Family	
Director, Student Recruitment	
Manager, Student Recruitment	
Specialist, Recruiting/Advising	
Director, Community Outreach	
Admissions Family	
Registrar	
Supervisor, Admissions & Records	
Coordinator, Texas Success Initiative	
Supervisor, International Student Admissions & Records	
Assistant, Senior, International Admissions	
Assistant, Senior, Admissions	
Assistant, Admissions	
Assistant, International Student Admissions	
Specialist, Degree Audit	
Campus Deans of Student Services Family	
Supervisor, Advising	
Specialist, Advising/Student Services	
Assistant, Student Services	
Specialist, Career Assessment & Advising	

Specialist, Assessment/Advising
Coordinator, Assessment Center
Coordinator, Office for Students with Disabilities Services
Special Populations Family
Director, Special Populations
Supervisor, Interpreter Services
Interpreter, Sign Language Level 4/5
Specialist, Interpreter, Sign Language
Interpreter, Sign Language Level 3
Financial Aid & Veterans Affairs Family
Director, Associate Financial Aid
Supervisor, Financial Aid Technology
Manager, Veteran Affairs
Coordinator, Student Loans
Supervisor, Campus Financial Aid
Specialist, Financial Aid
Specialist, Scholarships & Grants, Financial Aid
Specialist, Veteran Affairs
Assistant, Senior, Student Financial Aid
Assistant, Student Financial Aid
Student Life Family
Director, Student Life
Coordinator, Senior, Student Life
Coordinator, Student Life
Coordinator, Student Life Communications
Student Newspaper Advisor
Human Resources Series
AVP/HR Family
Director, Human Resources Services
Coordinator, Human Resources Events
Compensation Family
Manager, Compensation
Analyst, Compensation
Specialist, Compensation
Benefits Family
Manager, Benefits
Specialist, Benefits
Assistant, Benefits
Employment & Outreach Family
Manager, Employment & Outreach
Specialist, Employment
Assistant, Employment
Payroll Family
Manager, Payroll
Assistant, Payroll
Records Family
Manager, Records, Human Resources
Specialist, Senior, Records
Specialist, Records

Professional Development & Evaluation Family
Director, Professional Development & Evaluation Programs
Coordinator, Faculty & Staff Evaluation
Coordinator, Professional Development
Specialist, Professional Development
Specialist, Media Graphics
<u>Effectiveness & Accountability Series</u>
Institutional Research & Effectiveness Family
Coordinator, Research Initiatives & SIP Director
Coordinator, Institutional Planning & Assessment
Coordinator, Research & Analysis
Specialist, Reports
<u>Provost - Campus Operations Series</u>
Testing Centers Family
Supervisor, Testing Center
Assistant, Senior, Testing
Assistant, Testing
Coordinator, Mentor & Youth Programs
Campus Managers Family
Manager, Campus
Coordinator, Evening Operations
Supervisor, Building Services
Attendant, Building
Learning Labs Family
Manager, Learning Lab
Assistant, Accommodations
Specialist, Tutoring
Security Family
College Police, Chief
College Police, Lieutenant
College Police, Sergeant
College Police, Investigations Officer
College Police, Training Officer
College Police, Patrol Officer
College Police, Dispatcher
College Police, Safety Officer
Duplicating Services Family
Supervisor, Duplication Services
Clerk, Lead, Duplication/Mail Room
Clerk, Duplication/Mail Room
<u>Business Services Series</u>
Construction Family
Director, Facilities & Construction
Manager, Construction & Remodeling Projects
Interior Designer
Coordinator, Construction & Contracts
Technician, Computer-Aided Drafting
Building & Grounds Family
Director, Buildings & Grounds
Assistant, Work Control
Supervisor, Grounds

Specialist, Grounds Equipment Maintenance
Grounds Keeper
Grounds Keeper, Lead
Building & Maintenance Family
Supervisor, Buildings & Maintenance
Carpenter, Lead
Carpenter
Painter
Technician, Maintenance
Electrical Family
Supervisor, Electrical
Electrician
HVAC Family
Supervisor, Heating Ventilation & Air-Conditioning
Technician, Senior, Heating Ventilation & Air-Conditioning
Technician, Heating Ventilation & Air-Conditioning
Technician, Heating Ventilation & Air-Conditioning Filter
Environmental Health & Safety Family
Director, Environmental Health, Safety & Insurance
Coordinator, Environmental Health & Safety
Purchasing/Inventory Family
Director, Purchasing
Coordinator, Contract Administrative
Buyer, Lead
Buyer, Construction
Buyer
Assistant, Purchasing
Supervisor, Warehouse
Assistant, Inventory Control
Clerk, Senior, Warehouse
Clerk, Warehouse
Fixed Asset Family
Director, Asset Management
Specialist, Fixed Assets
Assistant, Fixed Assets
Cashier Family
Supervisor, Cashier
Cashier, Lead
Cashier, Senior
Cashier
Student Accounts Family
Director, Student Accounts
Supervisor, Accounting
Supervisor, Account Analysis
Clerk, Accounting
Controller Family
Controller
Manager, Accounting
Accountant, Senior
Accountant (Degreed)

Technician, Accounting
Budget Family
Director, Finance & Budget
Analyst, Business
Grant Accounting Family
Director, Restricted Accounts
Specialist, Senior, Accounting
Specialist, Accounting
<u>College Support Systems & ISD Relations Series</u>
Library Family
Specialist, Library Acquisition
Specialist, Library Cataloging
Specialist, Library Serials
Assistant, Senior, Library
Assistant, Library
Virtual College Family
Coordinator, Special Project - Virtual College of Texas
Director, Operations - Virtual College of Texas
CCPP Family
Manager, CCPP
Coordinator, CCPP
Specialist, College Preparation & Outreach (CCPP)
Capital Area Tech-Prep Family
Manager, Tech-Prep
Early College Start Family
Director, Early College Start
Supervisor, Center
Specialist, Early College Start
Instructional Support Services Family
Coordinator, Instructional Support Services
Assistant, Instructional Support Services
Grant Development Family
Director, Grants Development
Grant Writer
<u>Instructional Technology Series</u>
Distance Learning Family
Director, Distance Learning
Coordinator, Distance Learning
Specialist, Distance Learning
Specialist, Distance Learning Support Services
Coordinator, Support Services
Video Support Services Family
Manager, Video Support Services
Coordinator, Television Studio
Coordinator, Master Control
Specialist, Master Control Operations
Specialist, Interactive Video Classroom Services
Specialist, Video Support Services Help Desk

Technician, Video Support Services
Instructional Computing Family
Director, Instructional Computing & Technology
Manager, Instructional Technology
Specialist, Media Technology
Technician, Senior, Computer Lab Support
Technician, Computer Lab Support
Coordinator, Computer Support
Instructional Development Services Family
Director, Instructional Development Services
Specialist, Curriculum Development
Specialist, Instructional Design
Supervisor, Video Production
Specialist, Video Production
Developer, Multimedia
Information Technology Series
Misc IT Support Family
Coordinator, Information Technology Projects
Applications Family
Director, Applications Development
Manager, Applications Development
Analyst, Senior, Programmer
Analyst, Programmer
Programmer
Specialist, Web Development
Support Services Family
Director, Support Services
Manager, Support Services
Specialist, Senior, Support Services
Specialist, Support Services
Help Desk Family
Manager, Help Desk
Supervisor, Help Desk
Technician, Help Desk
Network Services Family
Director, ACCNET Services
Manager, Network Services
Technician, Computer Support
Network Administrator
Technician, Senior, Computer Support
Telecommunications Family
Manager, Telecommunications
Specialist, Telecommunications
Technician, Telecommunications
Assistant, Telecommunications
PBX Operator
Systems Services Family
Director, System Services
Programmer, Senior, Systems
Programmer, Systems

Administrator, Senior, Systems
Administrator, Web Services
Administrator, Systems
Administrator, Database
Institutional Records Family
Manager, Institutional Records
Coordinator, Records Management
Specialist, Records Center
Specialist, Forms Design
Assistant, Technical Records
<u>Workforce Education & Business Development Series</u>
Dean Applied Technology, Multimedia, & Public Services Family
Coordinator, Television Studio Lab
Coordinator, Recording Studio Lab
Director, Taylor Fire Academy
Child Care Family
Manager, Child Care School
Instructor, Child Care
Specialist, Child Care
Assistant, Child Care
Cordinator, Quality Improvement Process (QIP)
Dean Computer Studies & Advanced Technology Family
Manager, CAD Training Center
Supervisor, Computer Support
Clerk, Electronics
Exec Dean Health Sciences Family
Coordinator, Clinical Lab - Nursing
Coordinator, Clinical Lab
Supervisor, Health Sciences Administration
Coordinator, Health Science Compliance
Specialist, Health Sciences Curriculum Instructional
C.E. Workforce Development Center Family
Director, Continuing Education
Executive Director, Workforce Development Center
Coordinator, Workforce Continuing Education
Coordinator, Healthcare Programs
Coordinator, Program-Healthcare Skills Development
Director, DOL Nursing Grant
Coordinator, Clinical Instruction DOL Grant
Customized Training & Assessment Family
Executive Director, Customized Training & Business Assessment
Manager, Assessment
Account Executive, Customized Training
GED Examiner
Specialist, Business Assessment
C.E. Business Operations Family
Director, Business Operations
Manager, Continuing Education Business Operations
Assistant, Continuing Education Reports & Records
C.E. Community Programs Family

Director, Community Programs
Coordinator, State Theater School
Coordinator, Continuing Education Community Programs
C.E. Teacher Certification Family
Director, Alternate Teacher's Certification
Coordinator, Alternate Teacher's Certification
Coordinator, Alternate Teacher's Certification Grant
Specialist, Bilingual, Training & Development
Adult Education Family
Coordinator, Adult Education
Counselor, Adult Education
Assessor, Adult Education
Specialist, Adult Education Recruiting/Advising
Specialist, Student Outreach
Coordinator, Adult Education Staff Development
Instructor, Adult Education
International Programs Family
Director, International Programs
Coordinator, International Programs
Specialist, International Programs
Assistant, International Programs
<u>Misc Department Support Series</u>
<u>Labs (Science and Technical) Family</u>
Technican, Lab
Assistant, Senior, Lab
Assistant, Lab
Administrative & Clerical Support Family
Assistant, Executive, to President/Board
Assistant, Executive
Assistant, Senior, Administrative
Assistant III, Administrative
Assistant II, Administrative
Assistant I, Administrative