

THE HR CONNECTION



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Vice President's Office

2009 Annual Prof-Tech Appreciation Luncheon

All Exempt, Non-Faculty employees (Prof-Tech) are invited to the 2009 Annual Prof-Tech Appreciation Luncheon on Friday, February 27, 2009 at the Norris Conference Center from 11:30 am to 1 pm. Vegetarian options will be available if requested by February 18th. Email your request to Whitney Feil at wfeil@austincc.edu or 223-7577. Dr. Kinslow looks forward to seeing you there.

Tickets

Discount tickets are available to the Sesame Street Live and the Harlem Globetrotters. Please visit <http://www.austincc.edu/hr/benefits/discounts> for more information.

Compensation

Position Analysis Request Process

The annual Position Analysis Request (PAR) process will be open to Supervisors for submission of position reclassifications from January 26 – February 6. The PAR form will be located on the HR Compensation website: <http://www.austincc.edu/hr/compensation/>.

Positions are considered for reclassification when a substantial portion of an existing job function and responsibilities have changed to the extent that the job description no longer represents the scope of the job. Increased volume is not a consideration, only tasks that are different and of a higher level may be submitted. Reclassifications focus on the position duties rather than the employee in the position. Supervisors may use the PAR system to submit a reclassification request. Employees who want their position to be reviewed should first discuss it with the immediate supervisor. The request must be approved by the immediate supervisor and the next level supervisor. A job classification analysis will be conducted and PAR recommendations will be included in the annual budget process.

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Professional Development

Professional Development Opportunity at TCCTA

The **62nd Annual TCCTA Convention** will be held **February 19-21, 2009 in Austin** at the Renaissance Hotel, offering faculty a wide range of educational presentations. Topics run the gamut from successful teaching tips to financial planning. In addition to discipline-specific workshops, there will be GIFTS sessions covering such subjects as “Implementing Computer-Based Experiential Learning in the Classroom.” The general session speaker will address “Knowledge in the Age of Connection,” and the Professional Development session will focus on “Uncovering Implicit Bias.” To learn more about the convention and its offerings, please go to <http://www.tccta.org/> and click on Events on the lower right hand corner of the page.

ACC pays the convention registration fee for faculty to attend the TCCTA convention, but you must be a member to attend. So, in order to attend you must first join the organization (ACC does not pay membership fees) at <http://www.tccta.org/>; once you are a member, you will automatically be registered for the convention. You should not pay for registration for the convention because when you attend, ACC will be sent the bill for your attendance. Please note that ACC pays registration **only** and does not pay travel costs unless you acquire that funding from your department.

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