

FEBRUARY 19, 2009

VOLUME I
ISSUE 4

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Benefits Office

ACC Online Retirement Manager

All Employees are cordially invited to attend the ACC Online Retirement Manager informational workshop and user training (online training):

Wednesday, February 25, 2009
1:00pm – 2:00pm
Highland Business Center
5930 Middle Fiskville Road
Room 201 – Board Room

This new 24-hour a day online tool will allow participants the flexibility to start, stop, and make changes to their 403(b) tax sheltered annuity, Optional Retirement Program (ORP) and 457 deferred compensation retirement accounts. This program does not affect the ACC Money Purchase Plan (adjunct or hourly employees).

For employees with existing accounts, you can view account balances, change your contribution amounts, and transfer funds between vendors. In the future you will also be able to request hardship loans and disbursements. Instead of submitting the ACC Salary Reduction Agreement form to HR Benefits to make changes, you will now make changes online through Retirement Manager, eliminating paperwork and delays.

Even if you don't have an existing 403(b) or 457 accounts, Retirement Manager is for you, too! Not only can you use Retirement Manager to set up a retirement account, the website has several useful financial planning tools, calculators and articles to assist you in your financial planning, whether you establish a retirement account or not.

Enrollment at this workshop is limited to the first 100 enrollees, but other sessions will be scheduled, as needed. You can enroll at <https://www3.austincc.edu/it/workshops/www/login.php>.

For additional questions, please refer to the ACC HR Benefits site: "[Frequently Asked Questions](#)", or contact Susan Corbett (223-7617) or Kelly Grant (223-7230).

THE HR CONNECTION



Employment

We are delighted to welcome these New ACC Employees for January 2009!

January

Name

Department

Robin D Wanke	ACC Centers
Jane E O'Rourke	ACC Centers
Grace A Yates	Admissions & Records
Bailey G Henderson	Admissions & Records
Ignacio Parra	Adult Education
David L Chavez	Automotive Technology
Nita J Hazle	Biology
Stefanie C Vermillion	Business Assessment Center
Dennis R Kirkland	Business Assessment Center
Candace C Stogner	Business Services
Don L Mayes	Campus Police
Jaime M Santos	Campus Police
Mason G Morris	Campus Police
Shannon C Saldana	Child Lab School
Mary Angel	College Operations
Cynthia Fisher	Dean Continuing Education Adm
Heather C Bonham	Dean Continuing Education Adm
Shelley Attix	Dean Continuing Education Adm
Daniel Schmidt	Dean Health Sciences
Christina A Michura	Human Resources
Misty D Morris	Human Services
Marisa Seene	Learning Labs
Charlotte A Schramm	Mathematics
Marilyn Love	Mathematics
Fattaneh Hashemi Talkhoncheh	Mathematics
John Florkowski	Mathematics
Valerie J Wiseman	Mathematics
Nancy E Bellows	Mathematics
Laura J Dickson	Nursing
Mary Ann Bridges	Records Management Services
Rosario Potteiger	Student Assistance
Lisa M Jones	Student Services
Connie Garza	Student Support & Success Sys
Catherine V Mas	Student Support & Success Sys
Anne M Withrow	Vocational Nursing
Jennifer L Brimberry	Vocational Nursing

THE HR CONNECTION



Employment

We are delighted to welcome these New ACC Employees for February 2009!

February

<i>Name</i>	<i>Department</i>
MaryJane McReynolds	Acad Transfer & Gen/Dev Educ
Mark Allen	Building & Grounds Maintenance
Otis L Mitchell	Building & Grounds Maintenance
Christopher C Calogar	Building & Grounds Maintenance
Priscilla M Perez	Business Services
Duduwa F Kurugu	Campus Manager
Joshua Colquitt	Campus Police
Robert Bohannan	Campus Police
Johnson, Peter B	Commercial Music Management
Brian K. Morrow	General Services
Jamie L Melaragno	General Services
Daphny L Dominguez	Nursing
Sharon X Goh	Student Development
Sharon Beth Quarles	Student Services

Records

Supervisor Changes in Etime

Staffing Table Employees

1. When a supervisor leaves the college, the next level supervisor automatically becomes the supervisor for the employees.
2. When an employee has a change of supervisor, the new supervisor should email the name of the employee to Rosalinda Castillo at rcastill@austincc.edu.

Hourly Employees

1. When a supervisor leaves the college, the next level supervisor should email rcastill@austincc.edu the person who will be approving the timesheets.
2. When an hourly employee has a change of supervisor, the new supervisor should email the name of the employee to rcastill@austincc.edu.