

THE HR CONNECTION



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VOLUME I
ISSUE II

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Employment

We are delighted to welcome these New ACC Employees that started April 20th!

Name

Martha Johnson
Jacqueline Pieczynski
Danita Futch
Audrey Frizzell
Amanda Frazier

Department

Visual Communication Design
Internal Audit
Campus Manager
Student Recruitment Office
Building Maintenance

Vice President's Office

Attending the Classified Breakfast on Friday, April 24th? Check this out.

As we celebrate ACC's 35th Anniversary, let's remember those who are less fortunate. There is a need at **Ronald McDonald House** for breakfast bars for the kids that stay at the House. If you are attending the Classified Breakfast and would like to participate, please bring a pack of breakfast bars (Nutri Grain, Quaker Chewys, Special K, etc) to the breakfast on Friday. If you are not attending and would like to assist, please give them to a Classified member that will be attending. They will be taken to Ronald McDonald House. As you know Ronald McDonald House provides a home away from home for families with critically ill or injured children undergoing treatment at Austin area hospitals. Don't forget your Breakfast Bars on Friday!

Congratulations

Congratulations to Dr. Terry Mouchayleh on receiving her doctorate in Higher Education Administration from the University of Texas at Austin.

Discounts

Employee Discounts

Did you know that ACC Employees receive discounts on items ranging from food to computers? Check out all these wonderful discounts at <http://www.austincc.edu/hr/benefits/discounts>.

Here are two discounts that ACC employees receive:

<i>Boomerangs Gourmet Veggie and Meat Pies</i> 20% off total bill before tax, minimum \$100 before discount required <i>Note: Please tell the waiter before ordering that you are an ACC employee.</i>	www.boomerangspies.com
<i>Canvas Press Support</i> 10% discount, promo code 'acc10'	www.canvaspress.com

Canvas Press can help turn your photos and artwork into canvas prints.

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Benefits

Retirement Manager Training

Do you want to find out more about ACC's online **Retirement Manager**? Retirement Manager is the online way to manage your 403(b) Tax Sheltered Annuity (TSA), Optional Retirement Program (ORP) and 457 deferred compensation accounts. Come to one of our **HR Retirement Manager Training** sessions at various campuses in the month of May for a demonstration of common Retirement Manager functions and a tour of the site. Please register through the Professional Development workshop registration site prior to attending (<https://www3.austincc.edu/it/workshops/www/login.php>). For more information, please contact Kelly Grant in HR Benefits at kgrant@austincc.edu or 223-7230.

Payroll

Thank You

HR wishes to thank supervisors and administrators for their efforts to reduce the Supplemental Payroll runs each month. We are down to very few errors, which makes our payrolls and audits more accurate. Thanks for your assistance!

Direct Deposit

Did you know that all ACC employees can enroll in Direct Deposit? Here are some benefits if you have not enrolled.

Benefits of Direct Deposit:

- Convenience: No special trips to the campus to pick up and then deposit checks.
- Freedom: Payments are automatically deposited to your account, even if you are out of the office, on vacation or ill.
- Savings: No check cashing fees. Many banks offer free checking and other incentives for employees using direct deposit.
- Peace of Mind: No worries about having checks lost or stolen.
- Option of Direct Deposit to Checking or Savings or multiple accounts
- Prompt Payment: Deposits are credited on payday.

Here is the Direct Deposit link http://www3.austincc.edu/it/eforms/forms_int/HURE.076.pdf

The completed application can be mailed or faxed to (512)223-7605, attention: Jeanette Landry. If you have any questions please contact Jeanette Landry at 223-7523 or jlandry@austincc.edu.

HR Connections is designed to update employees on new policies, & practices, changes related to the operations or procedures and to announce new programs. If you have a question or feedback, please email rfenner@austincc.edu.