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VOLUME I  
ISSUE 20

## HUMAN RESOURCES

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## *Professional Development*

### **Professional Development Reminder for Supervisors**

Supervisors should review AR 6.07.002, Professional Development Hours as you complete the PEP form. While employees must complete 12 hours of Professional Development during an academic year, hours over 12 may be rolled over to the next year.

Professional Development activities may include classes/workshops for personal and professional development that are beneficial to the employee and approved by the supervisors. While the college attempts to schedule personal development workshops during the lunch hour, employees may also request work time to attend ACC supported personal development workshops/classes.

The new rule and guidelines are located at <http://www.austincc.edu/admrule/6.07.002.htm> and <http://www.austincc.edu/admrule/6.07.002Guideline-Procedure.htm>.

## *Benefits*

### **Summer Enrollment Plan Year 2010**

Summer Enrollment is your annual opportunity to make changes to your benefits, such as adding dependents to health and optional coverage or signing up for TexFlex (PayFlex) or changing your TexFlex amounts. The changes you make will be effective for Plan Year 2010, which begins September 1, 2009. Austin Community College will host our Annual Summer Enrollment Fair Thursday, July 16, 2009 9:00 am to 12:00 pm at Highland Business Center, Board Room, Room 201.0.

Representatives from ERS and the other vendors will conduct a presentation on the major changes of Plan Year 2009 at 10:00 am. Representatives from your service area will attend as well as representatives from PayFlex, and the new dental plan (Humana). The carriers will be available onsite to answer questions along with ACC Benefits Staff.

Austin Community College has also invited representatives from two local gyms (Curves and Gold's Gym).

Employees who are not able to attend the fair can also receive assistance from an Human Resources Representative at the following locations:

**[Summer Enrollment Campus Visits FY 2010](#)**

# THE HR CONNECTION



## *Benefits*

### **WALK TEXAS! . . . TAKE THE 10-WEEK CHALLENGE**

WalkTexas! is a 10-week program designed to help you begin or maintain an active lifestyle. For 10 weeks, participants of WalkTexas! record their daily/weekly physical activity, which converts to points depending on the time duration and intensity of the activity. At the end of the program, different awards are given to everybody who reaches certain point levels.

A "Team Leader" is assigned for each campus. Employees who are interested in participating in the 10 week challenge should contact their campus team leader to register. This challenge will begin July 6. **TAKE THE CHALLENGE and JOIN US!** For additional information please visit our wellness website at <http://www.austincc.edu/hr/wellness/>.

We're still looking for a Team Leader for the Eastview campus. Anyone who is interested should contact Kelly Grant at [kgrant@austincc.edu](mailto:kgrant@austincc.edu) or 223-7230.

How to contact your team leader:

<http://www.austincc.edu/hr/wellness/documents/WalkTexasTeamLeaders.xls>

### **New Gym Discounts**

Open Enrollment for Curves July 1-July 30, 2009

Enrollment: \$0 Enrollment Fee

- Staff and Faculty monthly dues: \$20 per employee\* (payroll deduction)
- Hourly Employees monthly dues: \$25 per employee\* (bank draft)
- Female family members monthly dues: \$10 per person\* (Minors living at home; qualifying age varies per club; restrictions apply)

\*All memberships will include a 8.25% sales tax

For a demonstration of how Curves can help you attain your health goals; and to check all network club locations Click [www.centexcurves.com](http://www.centexcurves.com). To enroll, please call Corporate Wellness Solutions at 512.415.5039 or [info@cwstex.com](mailto:info@cwstex.com)

### **Planet Fitness Gym Discounts**

EXCLUSIVE BLACK CARD (unlimited use of all facilities) \$19.99 a Month

STANDARD WHITE CARD (Single Club Membership) \$10.00 Start-Up Fee and \$10.00 a Month

Restrictions apply.

### **Two locations in Austin:**

1100 W.Anderson Lane  
Austin, TX 78757  
(512)206-0022

1807 Slaughter Ln  
Austin, TX 78748  
(512)282-0003

Additional information on the Gym Discounts, please visit <http://www.austincc.edu/hr/wellness/index.php>