

OCTOBER 22, 2009

VOLUME II
ISSUE VII

Employment

We are delighted to welcome these New ACC Employees
that started October 19th!

<i>Name</i>	<i>Position</i>	<i>Campus</i>
Suzette M Clement	Cashier	SVC
Marti Cox	College, Police Dispatcher	SVC
Peggy Edelen	Administrative Assistant III	HBC
Cory L Lovell	Fire Alarm Technician	SVC

Employment

Hiring Deadlines -2009-2010

Hiring committees who wish to hire Staff employees prior to the New Year must submit their online employment recommendations in e-Hire by Friday, November 13, 2009. This will allow candidates a sufficient amount of time to give two week notices to their employers when accepting positions with ACC. Faculty hiring committees who are hiring for the spring semester must submit their employment recommendations to the Dean by Friday, December 4, 2009.

HR Employment will continue to accept employment recommendations submitted after the previously stated deadlines. Candidates who are unable to begin their employment on the remaining orientation dates of this year will be scheduled for the next available orientation date in 2010.

All employees who are in a paid status by December 7, 2009 will be paid for the Winter Break. Please contact Erica Breedlove at ebreedlo@austincc.edu for more information.

Remaining New Employee Orientation Dates for 2009:

- Monday, November 2, 2009
- Monday, November 9, 2009
- Monday, November 16, 2009
- Monday, December 7, 2009

January 2009 New Employee Orientation Dates:

- Monday, January, 4, 2010
- Monday, January, 11, 2010 (Staff and Faculty)
- Tuesday, January, 19, 2010

HUMAN RESOURCES

SECTION NEWS

- Vice President's Office (223-7572)
- Benefits (223-7230)
- Compensation (223-7608)
- Employment (223-7534)
- Payroll (223-7523)
- Professional Development (223-7997)
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State Employee Charitable Campaign **October 1st thru October 31st**

As ACC enhances College Connection programs, your contribution to the ACC Foundation (#228065) will ensure that ACC students receive worthy scholarships to support their education at ACC. In addition, through SECC, you may contribute to a variety of relief organizations such as the American Red Cross of Texas, the Austin Area Salvation Army, the Arc of the Capital Area, American Cancer Society and the Capital Area Food Bank and other worthwhile organizations.

For more information on the Campaign visit the website at <http://www.austincc.edu/hr/secc/index.php>.

Benefits

Gold's Gym Enrollment Special: \$29 through October 31. (Usually \$69).

\$29.00 Enrollment and \$22.99 Per Month

For Enrollment Form or questions contact your Gold's Gym representative Dell Lawhead 512-419-7356 or dlawhead@goldsgym.

This corporate rate is not available at gym locations.

*No adjustments on earlier enrollments

Diabetes Support Group for ACC Staff and Faculty

First support group meeting will be held on **October 30, 2009 at HBC from 12:30-1:30 pm**, room TBD.

Sign up, come and have fun and learn a lot! To register, please email avaldez1@austincc.edu . For questions, call Alisol V. Martinez, HR Specialist II at 512.223.7800.

Create a Personal Financial Plan

This seminar discusses goal setting and provides a framework for working through the 5-step financial planning process.

October 29, 2009 12pm – 1pm, HBC, Room 221

Presenter: Dawn M. Ambuehl-Sadek, M.Ed. Community Education Director, A+ Federal Credit Union.

To register for this, employees must register online at:

<https://www3.austincc.edu/it/workshops/www/workshops/calendar.php>