

Human Resources Section News

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Benefits

Tobacco Users

From **November 7-December 9**, if you are enrolled in a Texas Employees Group Benefits Program (GBP) health plan and you use tobacco or have a covered family member who uses tobacco, you must certify to ERS that you use tobacco by signing into your account at:

<http://www.ers.state.tx.us/login.aspx> or call (866) 399-6908 toll-free to **certify tobacco use**.

Under state law, tobacco users in the GBP will pay higher premiums for their health insurance coverage starting January 1, 2012.

Tobacco FAQs can be found at: http://www.ers.state.tx.us/Wellness/Tobacco_FAQs/.

If you don't use tobacco and don't cover family members who use tobacco, you don't need to do anything; your premiums won't increase. If you aren't enrolled in a GBP health plan, you also don't have to do anything.

ACC Human Resources wants to help you go "Smoke Free"

ACC has partnered with Seton Tobacco Education Resource Center to offer FREE Tobacco Education classes to our employees. This is a six-week program held on Tuesdays at HBC from noon to 1 p.m. Classes begin November 22. Your family members, partner and children (age 18 or older) are welcome to attend.

Other resources, tips, and tools can be found at austincc.edu/hr

To register: <https://www3.austincc.edu/it/workshops/www/login.php>

For program information, please contact Alisol Martinez at 512.223.7800 or by email at avaldez1@austincc.edu

HR Connection

Benefits

Beneficiary Designation Form

Always update your beneficiary designation form, especially after a life-changing event, such as marriage, divorce or the birth of a child. If you do not update your beneficiaries you may end up leaving your loved ones with a financial hardship in securing your accounts.

Please take time to review your beneficiary information at least once a year or each time a life-changing event occurs.

Employees should examine their beneficiaries for their retirement plans, life insurance, and the ACC beneficiary.

- Teacher Retirement System of Texas (TRS) Beneficiary Designation Form http://www.trs.state.tx.us/benefits/forms/form_11.pdf
- Employees Retirement System of Texas (ERS) Life Insurance at www.ers.state.tx.us by logging into your account
- ACC Beneficiary Designation Form http://www3.austincc.edu/it/eforms/forms_int/HURE.074.pdf

If you are in the Optional Retirement Program (ORP), you will need to contact your vendor directly to update your beneficiary and also complete the ACC Beneficiary Designation.

ACC Human Resources Benefits Office is available to assist you with your life-changing events or beneficiary changes.

For additional information, please contact us at 512.223.7800 or by email at avaldez1@austincc.edu.

Professional Development

Mark your calendars for ACC's Spring Development Day

Friday, January 13, 2011. In lieu of a morning session at an offsite location, Professional Development workshops will be held at HBC at 9am-10:30am and 10:45am-12:15pm. Afternoon sessions will also be offered, from 1:30pm-3:00pm and 3:15pm-4:45pm.

If you have questions please contact the Office of Development and Evaluation Programs either by calling 512-223-7997 or emailing Nicole Bell, at nbell2@austincc.edu.