

**Austin Community College
Faculty Assessment Instrument
Form C - Open Campus / Distance Learning**

Using a #2 pencil, please fill in the information requested. Fill in only one (1) bubble per question with clean complete marks. Erase completely any marks you wish to change.

YES NO

- | | | | |
|--|---|---|--|
| 1. A copy of the syllabus was made available during the first week of class or during orientation. | Y | N | |
| 2. The professor provided opportunities for questions about the course syllabus. | Y | N | |
| 3. The objectives of the course were clearly stated in the course syllabus. | Y | N | |
| 4. The course requirements were clearly stated in the course syllabus. | Y | N | |
| 5. The grading policy was clearly stated in the course syllabus or the first-week handout. | Y | N | |

Please indicate how frequently each of the following is a true statement of this course by darkening the appropriate answer.

1	2	3	4	5	6
Never	Rarely	Sometimes	Often	Very Often	Always
True	True	True	True	True	True

If a question does not apply to your course, please leave the response blank.

EXAMPLE

Course Materials, Activities, and Assignments

- | | | | | | | | |
|---|---|---|---|---|---|---|--|
| 6. The instructional materials are related to the course content and objectives. | 1 | 2 | 3 | 4 | 5 | 6 | |
| 7. The instructional activities are related to the course content and objectives. | 1 | 2 | 3 | 4 | 5 | 6 | |
| 8. Assignments or class projects help strengthen the course information covered. | 1 | 2 | 3 | 4 | 5 | 6 | |

ONLY

Tests, Papers, and Other Evaluations

- | | | | | | | | |
|---|---|---|---|---|---|---|--|
| 9. Feedback for tests, papers, or other graded assignments, was available in a timely manner as described in the course syllabus. | 1 | 2 | 3 | 4 | 5 | 6 | |
| 10. Tests, papers, or other evaluation materials are related to the course content and objectives. | 1 | 2 | 3 | 4 | 5 | 6 | |
| 11. Tests, papers, or other evaluation materials include clear instructions. | 1 | 2 | 3 | 4 | 5 | 6 | |

Overall Climate

- | | | | | | | | |
|---|---|---|---|---|---|---|--|
| 12. The professor communicates ways for me to ask questions, express opinions, and share ideas. | 1 | 2 | 3 | 4 | 5 | 6 | |
| 13. The professor responds to emails and/or phone calls according to the timeline presented in the course syllabus. | 1 | 2 | 3 | 4 | 5 | 6 | |
| 14. The professor is available during scheduled office hours. | 1 | 2 | 3 | 4 | 5 | 6 | |

Additional Questions for Courses with Labs

Respond to the following questions only if there is a lab directly related to your course.

- | | | | | | | | |
|--|---|---|---|---|---|---|--|
| 15. The professor gives adequate instruction prior to lab exercises. | 1 | 2 | 3 | 4 | 5 | 6 | |
| 16. The professor evaluates performance based on lab objectives. | 1 | 2 | 3 | 4 | 5 | 6 | |
| 17. Lab exercises are related to course objectives. | 1 | 2 | 3 | 4 | 5 | 6 | |
| 18. If the lab meets on an ACC campus, the professor provides individual instruction in the lab (otherwise do not rate item 18). | 1 | 2 | 3 | 4 | 5 | 6 | |