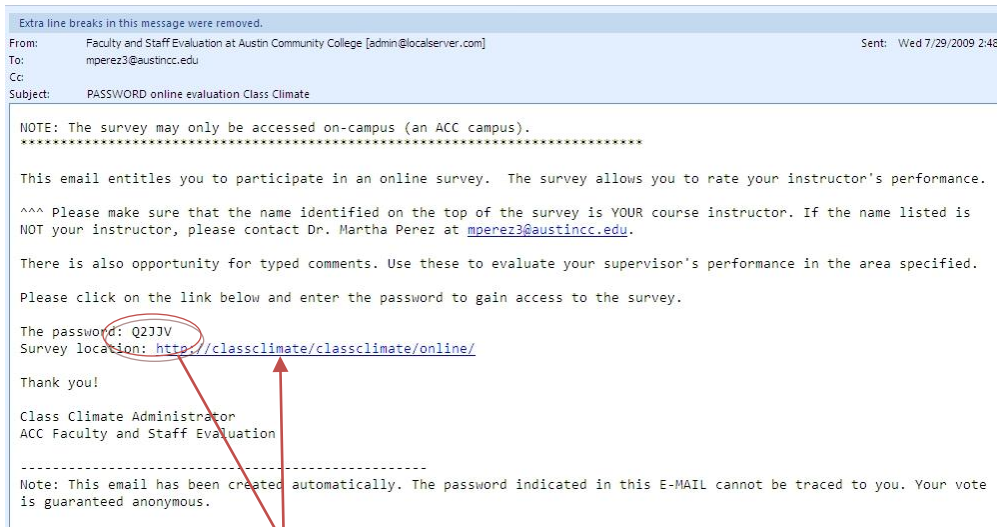
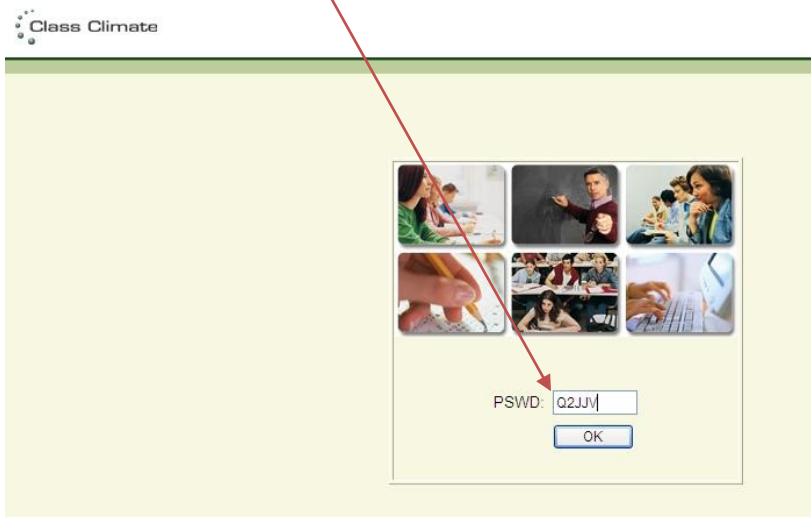


How does the upward evaluation process work?

1. You will receive an e-mail with a password to access the survey in the Class Climate system



2. Double click on the **URL** to get to the sign-in page.



3. Enter your password and evaluate your supervisor! Do not discard your e-mail until you submit your evaluation. This password will give you access to the evaluation again. The program will save your responses until you actually submit the evaluation

