

FY10 Schedule for Payment of Adjunct Faculty and Full-Time Faculty Overloads

If an employee is to be paid:	All information must be in the Office of Human Resources and/or all faculty course assignments must be approved by:
September 30	September 4
October 30	October 9
November 30	November 6
December 16	November 25
January 29	January 8
February 26	February 12
March 31	March 5
April 30	April 9
May 28	May 7
June 30	June 4
July 30	July 9
August 31	August 6

Faculty Agreements for regular Fall semester are paid in 4 equal payments.
Faculty Agreements for regular Spring semester are paid in 5 equal payments.
Faculty Agreements for Summer session I and II are paid in 2 payments each.
Faculty Agreements for the 9-week Summer session are paid in 2 equal payments.
Faculty Agreements for the 11-week Summer session are paid in 3 equal payments.

NOTE: Payroll documents received after the scheduled dates will be processed for payment on the next appropriate payroll.