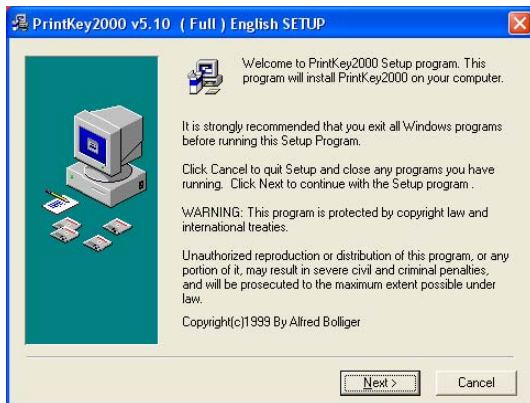
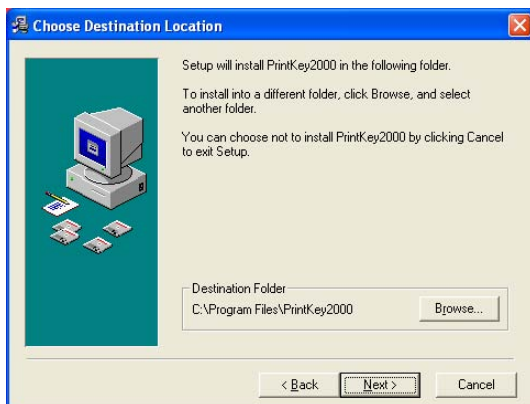


Install PrintKey2000 on your PC for screen prints

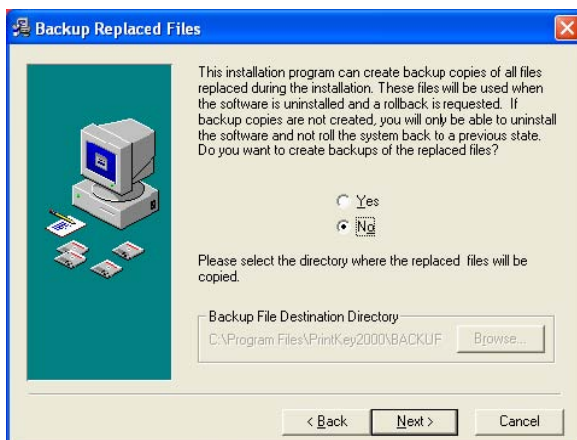
1. Create a new folder on your c:\ drive called **printkey**
2. Download PrintKey from <http://accweb.austinctt.edu/helpdesk/windows/windows.htm> and save it in c:\printkey
3. Go to c:\printkey and select **PK_Setup.exe**



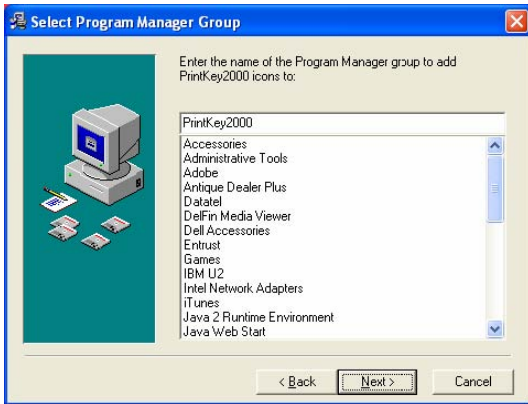
4. **Select Next**



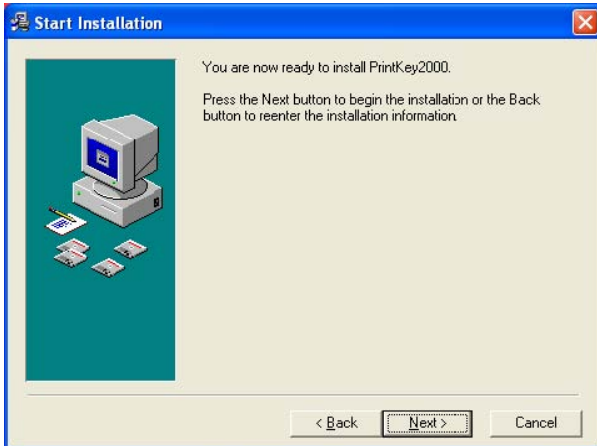
5. **Select Next**



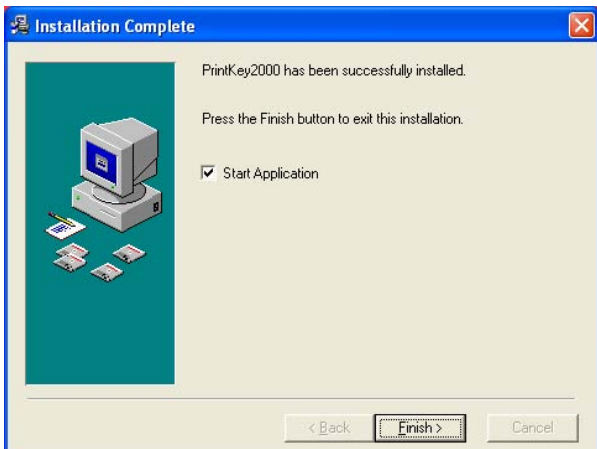
6. **Select Next**



7. Select **Next**



8. Select **Next**



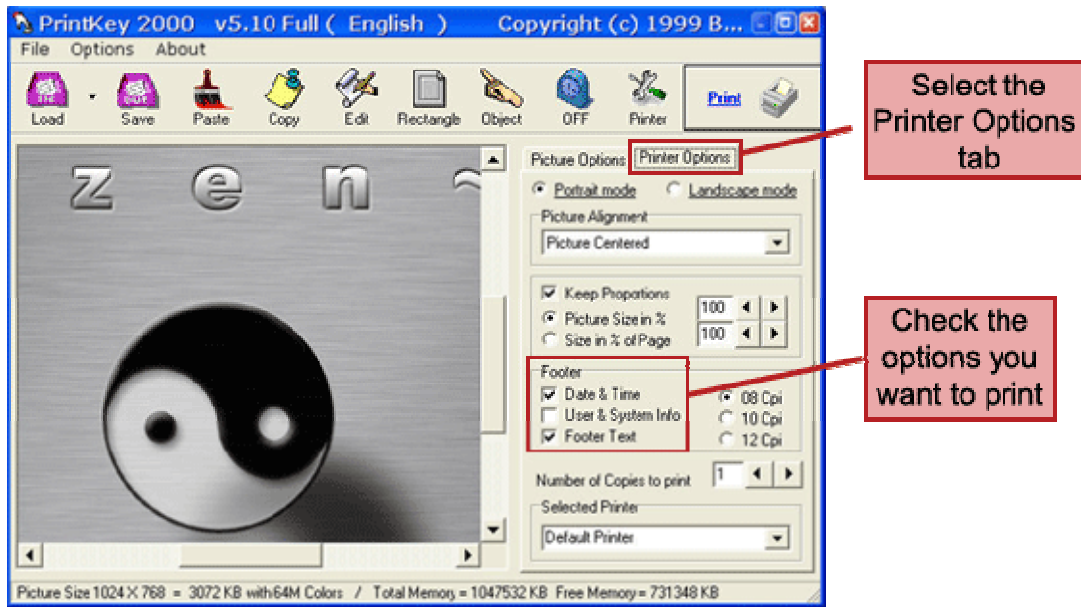
9. Select **Finish**

You will need to change a few settings for PrintKey2000 to print your active window.



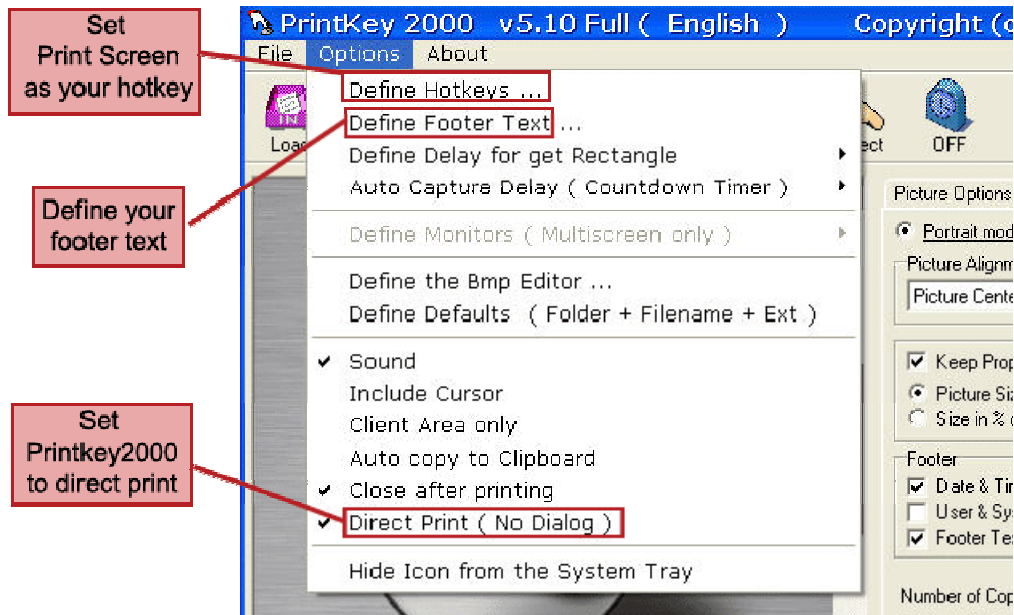
Select the hand in your task bar to start the PrintKey2000 program.

The Program Window opens.

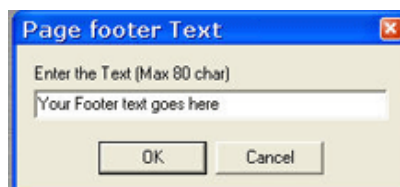


Select the **Printer Options** tab. If you would like footer text, check the box next to Footer Text.

You will use the **Options** tab to define footer text, set **Print Screen** as your keyboard hotkey to print and set Printkey2000 to send your document directly to the printer.

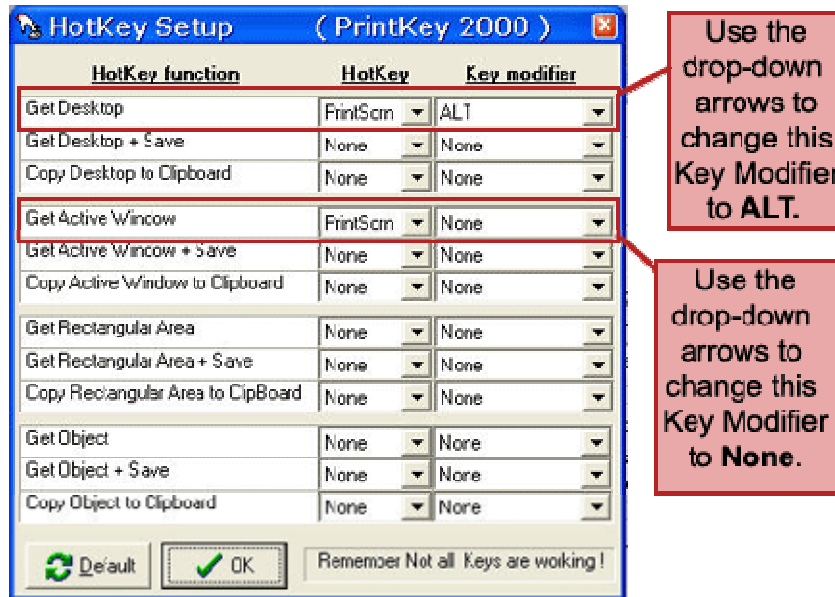


To define footer text, select the **Options** key and click **Define Footer Text...**



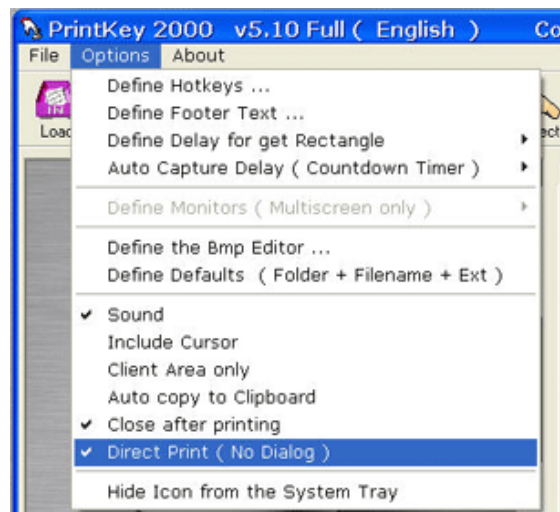
Enter your footer text in the pop-up window.

To set your Print Screen key as your hot key to print the active window, select **Options** and click **Define Hotkeys...**



For the **Get Desktop** option, select the drop-down arrow under **Key Modifier** and select **ALT**.

For the **Get Active Window** option, select the drop-down arrow under **Key Modifier** and select **None**. Select **OK**.



To have PrintKey2000 send your document directly to the printer, select **Options** and then select **Direct Print (No Dialog)**.

You can now close the program.