

# Instructional Development Services

## Upcoming Blackboard® Workshops

Fall 2009



Date	Day	Time	Workshop	Campus	Room
9/21/2009	Monday	9:30 – 11:30	Blackboard 1 & 2	EVC	2203.1
9/25/2009	Friday	9:30 – 11:30	Blackboard 1 & 2	HBC	218
9/25/2009	Friday	1:00 – 3:00	Blackboard 1 & 2	NRG	1229
9/25/2009	Friday	1:00 – 2:00	Blackboard – Safe Assign	RGC	225
9/28/2009	Monday	9:30 – 11:30	Blackboard 3 & 4	EVC	2203.1
10/2/2009	Friday	9:30 – 11:30	Blackboard 3 & 4	HBC	218
10/2/2009	Friday	1:00 – 3:00	Blackboard 3 & 4	CYP	2121.9
10/9/2009	Friday	9:00 – 10:00	Wimba: create audio files in Blackboard	HBC	218
10/9/2009	Friday	10:00 – 11:00	Blackboard 5	HBC	218
10/23/2009	Friday	9:00 – 11:00	Blackboard 1 & 2	RVS	A1119
10/23/2009	Friday	1:00 – 3:00	Blackboard 1 & 2	NRG	1229
10/30/09	Friday	9:00 – 12:00	Blackboard 3 – 5	RVS	A1119
10/30/09	Friday	1:00 – 4:00	Blackboard 3 – 5	NRG	1229
11/6/09	Friday	9:00 – 11:00	Blackboard Quickstart	HBC	218
11/6/09	Friday	1:00 – 3:00	Blackboard Quickstart	RVS	A1119
11/11/09	Wednesday	9:00 – 11:00	Blackboard 1 & 2	EVC	2203.1
11/13/09	Friday	9:00 – 11:00	Blackboard 1 & 2	CYP	2121.9
11/18/09	Wednesday	9:00 – 12:00	Blackboard 3 – 5	EVC	2203.1
11/20/09	Friday	9:00 – 12:00	Blackboard 3 – 5	CYP	2121.9

## WORKSHOP DESCRIPTIONS:

### **Blackboard Quickstart: Get Started**

This workshop is designed for faculty who plan to teach using the Blackboard Online Course Management System (CMS). We will get you started using Blackboard v8, using the Control Panel to **create a menu, add content and grade center items**. There are many more features you may choose to learn after you have mastered these basics. Each semester, Blackboard courses are created automatically for all lecture and PCM synonym numbers. Faculty need an ACCEID to login to Blackboard: <https://www3.austincc.edu/acceid/> (this is different from email login)

### **Blackboard SafeAssign**

SafeAssign is a Blackboard tool that checks for proper documentation and possible plagiarism which can be used both as a deterrent and an educational tool. SafeAssignments are compared against several different databases, including: Internet and ProQuest ABI/Inform database. This tool can be used to prevent plagiarism and to create opportunities to help students identify how to properly attribute sources rather than paraphrase. This workshop will show instructors how to introduce SafeAssignments into their courses through Blackboard.

### **Blackboard 1: Add and Edit Content**

Faculty will add a syllabus and other course information to their Blackboard course. Bring your syllabus or other files you would like to put into Blackboard. A USB portable storage device is recommended to save files and to facilitate easy uploading into Blackboard.

### **Blackboard 2: Manage users and Create Assessments**

This workshop is an overview of student management features such as adding and removing students as well as assessment options like tests and quizzes.

### **Blackboard 3: Use Grade Center features**

This workshop introduces the new Grade Center to send email, create a grade book and monitor student progress. Many more options for calculating grades are now available in version 8.0.

### **Blackboard 4: Use Discussion Forums**

This workshop introduces how to create Discussion areas where students post and respond to each other. Now faculty can tag the content of posts for easy reference, assign moderators and even have students rate posts.

### **Blackboard 5: Use advanced features**

There are many tools in Blackboard that allow you to individualize instruction for your students. This workshop covers three of those tools: Groups, Adaptive Release , and Learning Units.

### **Wimba: How to create audio files in Blackboard.**

Web-based audio resources help faculty develop audio recordings within Blackboard. This workshop is hands-on practice at: creating audio announcements, sending voice emails, conducting live voice chat sessions and developing audio message boards... all within Blackboard.

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## SIGN UP

Sign up through the ACC Workshop and Event Registration database  
<https://www3.austincc.edu/it/workshops/www/login.php>

## PERSONAL ASSISTANCE / SCHEDULE TRAINING

Remember that you can also get personalized assistance or schedule training specifically for your department by contacting one of the Instructional Designers on your campus:  
<http://irt.austincc.edu/ids/staff.html>

## ADDITIONAL BLACKBOARD INFORMATION

Available on the college-wide support site at <http://irt.austincc.edu/blackboard/>

