

**Austin Community College  
Department of Human Services Internship Program**

**Affiliation Agreement**

Agency Name: \_\_\_\_\_

Agency Address: \_\_\_\_\_

\_\_\_\_\_

The above named Agency herein agrees to serve as an internship Placement Site for the Austin Community College Human Services Department Internship Program. The above-named agency Site Supervisors will provide on-site supervision and consultation to ACC Student Interns from the Human Services Internship Program for the activities outlined in a separate contract agreed upon by the agency Site Supervisor and the ACC Internship Instructor.

The Internship Instructor will provide regular, on-going contact with the Site Supervisor for the purpose of observing, guiding, and giving feedback regarding Student Intern activities and will be available to the Site Supervisor for consultation and information.

The above-named Agency shall not be liable for injury, sickness, disease, or death caused by any Student Intern or Internship Instructor using the resources of the internship Placement Site under the terms of this agreement. Further, Austin Community College agrees insofar as it is authorized by law to do so, to hold the Agency harmless from and against all liability for personal injury, including injury involving death or damage to property, that results directly or indirectly to the Student Intern or the Internship Instructor from their use of the resources of the Internship Placement Site.

**Approved:**

Internship Instructor: \_\_\_\_\_ Date: \_\_\_\_\_

Agency Site Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

**Semester and Year** for which agreement is binding: \_\_\_\_\_

**Any Party concerned can alter this Affiliation Agreement provided all other involved Parties are aware of and consent to the proposed alterations.**

REV. 8/2006

**Austin Community College  
Department of Human Services  
Agency Contract for Student Intern Placement**

Name of Student Intern: \_\_\_\_\_

**Agency Name of Internship Placement Site:** \_\_\_\_\_

The above-named Agency will serve as an internship placement site for the above-named ACC Student Intern in the Human Services Department. The term of the placement will be from \_\_\_\_\_ to \_\_\_\_\_ and the Student Intern will be at the placement site \_\_\_\_\_ hours per week. The Site Supervisor, Mr./Ms. \_\_\_\_\_ will provide on-site supervision and consultation to the Student Intern. Austin Community College will provide classroom instruction and regular observation of and feedback to the Student Intern through the Internship Instructor. The Internship Instructor will be available to the Site Supervisor for consultation at any time.

The Student Intern, Site Supervisor, and Internship Instructor have agreed on the following goals for completion during the internship placement for the semester.

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Approval by Student Intern: \_\_\_\_\_

Approval by Internship Instructor: \_\_\_\_\_

Approval by Site Supervisor: \_\_\_\_\_

Any Party concerned can alter this agreement provided all other Parties involved are aware of and consent to the changes.

REV. 8/2006