

## How to Apply for the Ceramics in Costa Rica Program

### Step 1

Review the [program information packet](#), also available online or from a [program coordinator](#). Be sure to read the information carefully and to review the FAQ section.

### Step 2

Download the [program application](#). Review the checklist.

### Step 3

Obtain all required materials as indicated on the checklist. *(If you have a time constraint in obtaining one of the required items and wish to submit the application without it, please indicate with a note on the checklist that you will obtain the item within two weeks of submission).*

### Step 4

Fill out the application and submit materials to the International Programs Office. You must acknowledge on the application (pg 1) that you have read and understood the program information packet.

You may mail or drop off the application:  
ACC International Programs – Highland Business Center  
5930 Middle Fiskville Road  
Room 513  
Austin, Texas 78752

### Step 5

This program requires an informal interview with the course instructor. The International Programs Office will assist you in scheduling the interview after you have submitted the application to the IP Office.

### Step 6

After you have been accepted, your program coordinator will maintain contact with you via e-mail regarding program updates, meetings, orientation, etc. We encourage you to contact your program coordinator should you ever have any questions pertaining to the program.