



PROGRAM APPLICATION CHECKLIST

 Item	Description / Instructions
Program Application	3 pages
2 color copies of your passport	2 color copies of your passport's photo and signature page. If you do not have a passport, please submit proof that you have applied for one (i.e. receipt)
2 Passport-Size Photos	2 inches x 2 inches. Affix one photo to page 1 of your application and attach the other photo with a paper clip. Passport-size photos are available for purchase at the ACC International Programs Office at the Highland Business Center. 2 for \$5.
\$300 Deposit	The deposit is non-refundable, unless you are not accepted into a program. The deposit will be applied to your program fee. See "Billing Information" on page 2 for details.

Post-Acceptance

The below items are required only *after* you have been accepted into a study abroad program.

 Item	Description / Instructions
Copy of International Student ID Card or International Youth Travel Card* *Students ineligible for the ISIC or IYTC must submit proof of insurance coverage overseas	ISIC is available for purchase at the ACC International Programs Office for \$22. Purchase of ISIC or IYTC includes basic travel/health insurance abroad. Contact (512) 223-7114 for information regarding the purchase of an IYTC.
Signature Pages	Behavior Guidelines Student Code of Conduct Return Home Policy Release from Liability Health Information

Applications can be mailed or dropped off:

ACC International Programs Office
5930 Middle Fiskville Road
Room 513
Austin, Texas 78752

For questions, please call (512) 223-7114

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Please type or print legibly

Program Information	
Program Name & Country	
Program Leader & Instructor Name	Program Coordinator Name
<i>I have met with an International Programs Coordinator to discuss program details.</i>	
Applicant Signature	



Applicant Personal Information			
First Name	Middle Name	Last Name	Student ID (if not assigned, put social security #)
Date of Birth	Age	Gender	
Current ACC student?	Field of study	GPA	

Applicant Contact Information			
Mailing Address	City	State	Zip Code
E-mail Address			
Cell Phone	Home Phone	Work Phone	

Passport Information	
Do you have a passport? (Yes or No)	If so, what is the Passport Number?
If no, have you applied for a passport? (Yes or No)	If you have applied for your passport, when did you apply?

Health Insurance Information	
Do you have health insurance? (Yes or No)	Insurance Provider
Primary Insurance Holder	Out-of-area coverage? (Yes or No)



International Programs Office

PROGRAM APPLICATION (page 2 of 3)
Please type or print legibly

Emergency Contact Information			
Primary Contact Name		Relationship to Applicant	
E-mail Address		Address	
Cell Phone	Home Phone	Work Phone	
Secondary Contact Name		Relationship to Applicant	
Cell Phone	Home Phone	Work Phone	

Billing Information			
Cash, checks and money orders (made payable to ACC) are also accepted at the International Programs Office.			
Credit card type		Credit card number	
Expiration Date	CSC (Card security code)	Cardholder's Name	
Billing Address	City	State	Zip Code
Please check amount(s) : ___ \$300 Deposit ___ Other: _____			
I authorize the International Programs Office to charge the above credit card.			
<input checked="" type="checkbox"/> Cardholder's Signature			

How did you hear about the program?	
	I saw a poster/flyer.
	A friend told me.
	An instructor told me. Instructor name: _____
	An advisor/counselor told me. Advisor/counselor name: _____
	I visited an information table at my campus.
	Someone visited my class to talk about it.
	I visited the website.
	Other:

