

### **The Board of Trustees' Study Abroad Scholarship**

#### **Eligibility Criteria**

The scholarship is available to ACC students who:

- have completed at least 12 hours of college credit classes (excluding developmental education classes) at ACC within the last two years **OR** will have completed 12\* hours at the start of the study abroad course.
- are on good academic standing as defined in the current ACC Catalog
- are enrolled in or have successfully completed a minimum of 5 hours during the semester of the award or the semester immediately preceding the award (If a student loses or fails; to gain eligibility prior to the start of the study abroad course (i.e., fail to maintain good standing, do not maintain required enrollment, etc.) the award will be rescinded)

In addition the student must:

- register for and successfully complete the ACC college credit study abroad course for which the award is made. (If you fail to complete the course you may be required to pay back all or part of the scholarship).
- submit at least two forms of recommendation from ACC faculty members.
- complete ACC's General Scholarship Application, to include the essay, and the International Education Supplementary Scholarship Application.
- return application materials to the International Program Office, 5930 Middle Fiskville Road, Austin, Texas, 78752.

#### **Award Criteria**

Awards will be for no more than 50% of the total cost of the study abroad program (tuition, books, travel, lodging, meals and other required costs and fees) and will not exceed \$1000.

The International Program Office will prepare a list of applicants who meet the eligibility criteria.

The eligibility list will be rank ordered giving equal weight to the student's financial need, the letters of recommendation, the essay included in the ACC scholarship application and the student's cumulative GPA.

A three person committee consisting of two faculty members and one student representative to the International Programs Advisory Committee will use the ranked eligibility list and the students' application material to award the scholarships.

Preference will be given to students participating in approved ACC faculty initiated programs.

A student may receive only one Board of Trustees' International Study Scholarship. Any student who has previously received a Board of Trustees' International Scholarship is not eligible to reapply for this scholarship.

**I have read and understood the above statements.**

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Applicant signature

\*Only credits earned within the last two years from program deadline through the start of the study abroad program will be taken into consideration.



## *International Programs Office*

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### **Board of Trustees' Study Abroad Scholarship Application Checklist**

**Signed Criteria Form** \_\_\_\_\_

**Signed Checklist** \_\_\_\_\_

#### **International Education Supplementary Application**

Information Form \_\_\_\_\_

Scholarship General Release \_\_\_\_\_

Faculty Recommendation Form #1 \_\_\_\_\_

Faculty Recommendation Form #2 \_\_\_\_\_

#### **ACC General Scholarship Application**

Forms (2 pages) \_\_\_\_\_

Unofficial transcript \_\_\_\_\_

Essay \_\_\_\_\_

I have included all of the above documents to complete my ACC Board of  
Trustee's Study Abroad Scholarship Application.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature



## International Programs Office

### INTERNATIONAL EDUCATION SUPPLEMENTARY APPLICATION INFORMATION FORM

#### STUDY ABROAD INFORMATION

Study abroad program for which you have applied (include country name):

Have you ever received a Board of Trustees Study Abroad Scholarship?

Yes  No

#### PERSONAL DATA

Applicant name \_\_\_\_\_ Student ID \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_

Residential address \_\_\_\_\_

Mailing address (if different from above) \_\_\_\_\_

Home phone (\_\_\_\_) \_\_\_\_\_ Cell phone (\_\_\_\_) \_\_\_\_\_

E-mail address \_\_\_\_\_

#### ACADEMIC INFORMATION

Field of study \_\_\_\_\_

Are you on academic or disciplinary probation?  Yes  No

Total college hours completed \_\_\_\_\_ Current GPA \_\_\_\_\_

Currently ACC classification:  1<sup>st</sup> year  2<sup>nd</sup> year

#### ELIGIBILITY CRITERIA

*Please circle the answer that applies to you:*

-I have a minimum GPA of 2.0 YES NO

-I am or will be enrolled in a minimum of 5 hours during the Fall 09 or Spring 10 semester. YES NO

-I have successfully completed 12 ACC College Credit classes within the past 2 years **OR** will complete 12\* ACC College Credit classes by the time the study abroad course commences. YES NO

#### CHECKLIST

I have reviewed the checklist and submitted all required documents with this application. By signing this statement, I acknowledge that I forfeit the right to scholarship consideration if any documents are missing

Applicant Signature

\*Only credits earned within the last two years from program deadline through the start of the study abroad program will be taken into consideration.



## International Programs Office

INTERNATIONAL EDUCATION SUPPLEMENTARY APPLICATION  
**ACC Board of Trustees' Study Abroad Scholarship  
 Faculty Recommendation**

Only this section is to be completed by the applicant.

**Student Name** \_\_\_\_\_

Study Abroad Program: \_\_\_\_\_

**This section to be completed by faculty**

Please rate the applicant on the chart below in comparison with other students you have known.

Characteristics	Highest (3)	Good (2)	Average (1)	Low (0)	Unable to Evaluate
Ability to work in a team					
Communication skills: oral					
Communication skills: written					
Maturity					
Self-confidence					
Ability to cope in a new/unfamiliar situation					
Leadership ability					
Creativity & imagination					
Flexibility					
Interpersonal skills					
Level of exposure to different cultures					

*If you would like to tell us further about this student, please attach your comments on a separate sheet of paper.*

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Department



## International Programs Office

INTERNATIONAL EDUCATION SUPPLEMENTARY APPLICATION  
**ACC Board of Trustees' Study Abroad Scholarship  
 Faculty Recommendation**

Only this section is to be completed by the applicant.

**Student Name** \_\_\_\_\_

Study Abroad Program: \_\_\_\_\_

**This section to be completed by faculty**

Please rate the applicant on the chart below in comparison with other students you have known.

Characteristics	Highest (3)	Good (2)	Average (1)	Low (0)	Unable to Evaluate
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Maturity					
Self-confidence					
Ability to cope in a new/unfamiliar situation					
Leadership ability					
Creativity & imagination					
Flexibility					
Interpersonal skills					
Level of exposure to different cultures					

*If you would like to tell us further about this student, please attach your comments on a separate sheet of paper.*

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Department



## ***International Programs Office***

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### INTERNATIONAL EDUCATION SUPPLEMENTARY APPLICATION **Scholarship General Release**

I release all information regarding academic records, financial aid, disciplinary status, and any other pertinent information to be eligible for access and review.

I release discharge of information and agree not to sue Releasees for any claims, demands, actions, and causes of actions arising out of any loss or damage to my property and any injury, including death that I may sustain, whether or not caused by the negligence of the Release while participating in the trip, or while in transportation to and from destination.

To the best of my knowledge, I can participate in this activity. I am aware of all risks and hazards, and I elect to participate in this activity and all activities pertaining to the trip. I take full responsibility for any loss, damage, or injury that may present itself, including death.

I also agree to indemnify and hold harmless the Releasees from any loss, liability, damage or costs, including court costs and attorney's fees, that they may incur due to my participation in this trip, whether caused by the negligence of Releasee or otherwise.

I give Austin Community College or any of its agents authority to take whatever action that they determine advisable regarding my safety and health.

I agree that Austin Community College may terminate my participation in the program if I fail to maintain program standards or if my conduct is detrimental to the welfare of the group/program.

I agree that if I terminate my participation or if my participation in the program is terminated, I will remain responsible for all program fees, and I will be responsible for paying back any and all Austin Community College Board of Trustees Study Abroad Scholarship award money.

Everything stated in this document will hold true to myself, my family, my heirs, assigns, and personal representatives. I intend this as release, discharge, indemnity and promise not to sue the Releasees. I further agree that this agreement be construed under the laws of the State of Texas.

I have read this agreement. I understand it and sign it of free will.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Study Abroad Program

\_\_\_\_\_  
Date



2009-2010 GENERAL SCHOLARSHIP APPLICATION (Priority Deadline: June 1, 2009)

Please return to the Financial Aid Office unless otherwise specified in scholarship criteria.

For Office Use Only
GPA AH
CH
Financial Need: High Med Low

The General Scholarship Application is now available online! You may go to www.austincc.edu/foundation to complete the online application or submit this paper application.

Major Area of Study:

PERSONAL DATA

Applicant's Name: Last First MI SSN or ACC ID
Local Address: Number & Street City Zip Phone Number
Marital Status: Single Divorced Widowed Married Other (specify)
Number of Dependent Children Living With You: List Ages:
Birth Date: Sex: Male Female U.S. Citizen Yes No

Note: The following question is optional and is used for statistical purposes only.
Race/Ethnic Group: American Indian Black Hispanic Caucasian Asian Other
How did you hear about this application?

EDUCATION

High School Attended Date of Graduation:
Are you currently a high school senior? Yes No If yes, high school
College Attendance: No prior college Transfer from another college (GPA ) Re-entering ACC Currently attending ACC

(Unofficial High School or College Transcript must be attached)

College(s) Attended: Date:
Honors or Awards: Date:

Community Involvement/Extracurricular Achievements:

ESSAY

On an accompanying sheet of paper, please write a brief essay explaining your educational and career goals and how ACC will help you achieve them. If you have any unusual circumstances that you would like the scholarship committee to consider, please include this in your essay. Please refer to each scholarship for individual requirements.

**FAMILY FINANCIAL STATEMENT All sections must be fully completed in order for us to consider your application.**

Please complete the following information as **thoroughly** as possible since the selection committee will consider the family financial situation as an important element in determining awards. We need to know how you will support yourself while at school and what unmet financial support you need to complete the school year.

If you have been employed during the past year, complete the following:

Company/Type of Work: \_\_\_\_\_ Hours per Week: \_\_\_\_\_ Monthly Salary \$ \_\_\_\_\_

If you plan on being employed during the upcoming year, please complete the following:

Company/Type of Work: \_\_\_\_\_ Hours per Week: \_\_\_\_\_ Monthly Salary \$ \_\_\_\_\_

**All applicants, complete Section A or Section B**

**SECTION A DEPENDENT**

1. Number of people in household (include yourself, parents, brothers, sisters, ...): \_\_\_\_\_
1. Number in college: \_\_\_\_\_
2. Parents current marital status:  Single  
 Separated  Married  Divorced  Widowed
4. Father's Annual Income:  \$0  Below \$15,000  
 \$15,000-\$30,000  \$30,000-\$45,000  
 \$45,000-\$60,000  \$60,000-\$75,000  Above \$75,000
5. Mother's Annual Income:  \$0  Below \$15,000  
 \$15,000-\$30,000  \$30,000-\$45,000  
 \$45,000-\$60,000  \$60,000-\$75,000  Above \$75,000
6. Applicant's Annual Income:  \$0  Below \$15,000  
 \$15,000-\$30,000  \$30,000-\$45,000  
 \$45,000-\$60,000  \$60,000-\$75,000  Above \$75,000

**SECTION B INDEPENDENT**

1. Number of people in household (include yourself, spouse, children...): \_\_\_\_\_
2. Number in college: \_\_\_\_\_
3. Applicant's Annual Income:  \$0  
 Below \$15,000  \$15,000-\$30,000  
 \$30,000-\$45,000  \$45,000-\$60,000  
 \$60,000-\$75,000  Above \$75,000
4. Spouse's Annual Income:  \$0  
 Below \$15,000  \$15,000-\$30,000  
 \$30,000-\$45,000  \$45,000-\$60,000  
 \$60,000-\$75,000  Above \$75,000

**Income Statement**

**Please estimate your monthly living costs and income for the coming academic year:**

Estimated Costs (per month)	Estimated Income (per month)
Rent..... \$ _____	Earnings of applicant..... \$ _____
Food..... _____	Earnings of spouse..... _____
Transportation..... _____	Parent's contribution..... _____
Medical..... _____	Savings..... _____
Child Care..... _____	Child Support..... _____
Other (Please List) _____	Other resources (TRS, AFDC, SSI.....)..... _____
_____ \$ _____	Have you applied for financial aid? <input type="checkbox"/> Yes <input type="checkbox"/> No
_____ \$ _____	If so, list names and amounts: _____
_____ \$ _____	_____ \$ _____
Total Cost Per Month \$ _____	_____ \$ _____

**CERTIFICATION**

By my signature, I agree to the following:

- Maintain satisfactory progress as defined by the Scholarship Criteria.
- Authorize the Office of Student Assistance to release my grades to the donor.
- Authorize the Office of Student Assistance to release pertinent information to the donor.
- If selected, I authorize ACC to use my name in media releases.
- That the information I have given is true to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

For additional information on scholarships please refer to [www.austincc.edu/foundation](http://www.austincc.edu/foundation)