

Web Committee Minutes

February 12, 2009

Meeting Facilitator: Edward Terry

Members in Attendance: Patty Escogin, Abraham Nasser, Donna Pauler, Blanca Alvarado, Emma Moore, Mary Parker, Jennifer Gray, Melissa Brown, Maria Youngman, Margaret Peloquin, and Edmond Call.

Final Approval of ACC Homepage Update

Edward Terry informed the committee that all suggestions and revisions had been incorporated from previous meeting. After this meeting the page will go into beta, and start transitioning. Smart Choice will be definitely revised before it is launched. We are keeping all the links that receive most hits, like [Future Students](#), [Current Students](#), but it will be easier to navigate.

Mary Parker suggested that the degree plan information is expanded to educate students on how to follow their degree plan, and graduate under a previous catalog. A different landing page was suggested.

Inside ACC (insideacc.austincc.edu) will be a page for President's announcements, updates, a repository for all that is happening at ACC. We are adding new links: "Parents/Visitors", "35th Anniversary", and "More Information". It will still be open to the public because that allows our adjuncts to access it. Everything will be in one place. Users can subscribe to have it e-mailed to them. A link to Human Resources could be duplicated on this page.

School Relations will be a landing page where parents can see directly into the programs and how to register. Change the link under "Visitors/Parents" from the current course schedule to the degree plan instead or to the "Go" page.

"Community & Business – give to ACC" was left out, and needs to be put back in.

Continuing Education should also have a link under "Visitors", and needs to be kept under the "Go" page.

Information about MySpace, YouTube, and all fun stuff to view could be kept under the "Media" material link.

The Calendar link with its drop-down box will sort the different calendars for the user. It was suggested that the title be highlighted to attract attention to it. Maybe use a gray bar, and stylize the drop down box.

Changes to the right hand column: A discussion about changing names to "on line services" to "e-services", and to change "web mail" to "ACC mail" so that it is not so confusing for users was held. Edward will check on the possibility of these name changes.

"Quick Links" stayed the same, but we are adding a link to "Help Desk", but "Parking and Transportation" link is not there for sure at this point.

ACC Information is at the bottom of the page and has all information about Employment, ACC District, Going to ACC, Board of Trustees, and About ACC.

Some members of the committee would like to see a two word description for the links instead of just one to make them clearer to users. A pop-up when the cursor goes by to explain the meaning of the link was suggested.

New ACC Webpage Template Code Preview

Edward showed the committee the Contribute template, which is not quite finished yet. Using this template would allow new features, update design, and add new items to all college pages globally and without much effort leaving the update of department information to each page manager without having to worry about general design.

The group liked the template, and will send feed back to Edward before next meeting.

Student Support Website Structure

No discussion.