

**Web Committee Meeting  
February 9, 2006  
Minutes**

**Members in attendance:** Patty Scogin, Cindy Yates, Stevan Wilsan, Terry Arzola, Bill Carter, Derek Thomas, Andrew Christie, Margaret Peloquin, Annette Royal, Carol Smith, Richard Cutler, Abraham Nasser, George Payne, Mison Zuniga, Dwayne Cox and Marvi Reyes

**Sneak Preview of Web Enhancement Project- Dwayne Cox & Edward Terry**

The sneak preview version of the web enhancement project for the ACC home page was released on February 1<sup>st</sup>. HYPERLINK "http://www.austincc.edu/eterry/" <http://www.austincc.edu/eterry/>

An explanation and background of the project was made available from a link provided on the main ACC home page (top right corner). HYPERLINK "http://www.austincc.edu/news\_events/webproject.php" [http://www.austincc.edu/news\\_events/webproject.php](http://www.austincc.edu/news_events/webproject.php)

Reviewers were requested to provide feedback and suggestions on the new look and feel of the site. HYPERLINK "http://www.austincc.edu/surveyor/index.php?sid=17" <http://www.austincc.edu/surveyor/index.php?sid=17>

As of February 9, 22 survey responses were received. Most of the responses were positive.

Shared comments and suggestions were made at the meeting. It was determined that the explanatory page should be shortened and the survey and project links moved up. The new calendar feature was well received among Web Committee members. It was expressed that the new homepage has a good balance and mix (text + graphic) and was easy to read. The left bottom real estate of the homepage will be kept for emergency announcement situations. A note of copyright will be put on the bottom of the homepage and the faculty/staff directory link will be moved up.

**Templates undergo Beta-Test- Stevan Wilsan**

Sylvia Partida and Stevan Wilsan have begun beta testing the new templates. Stevan showed examples of how he incorporated the Faculty Handbook currently located on the IRT site. The ease transferal and need for only minor modifications was noted by Stevan.

Before conversion HYPERLINK "http://irt.austincc.edu/facultyhandbook/" <http://irt.austincc.edu/facultyhandbook/>

After conversion HYPERLINK "http://206.77.153.20/FacultyHandbook/" \o "http://206.77.153.20/FacultyHandbook/" <http://206.77.153.20/FacultyHandbook/>

**CMS-Bill Carter**

Bill Carter reported that the discussion of the CMS purchase is on the agenda for the upcoming College-wide Technology & Capital Outlay Committee. A committee will be set up to include

Richard Smith, Bill Carter, Patty Scogin, Dwayne Cox, Edward Terry and 2 CWTC members. The CMS committee will first decide what a CMS would mean to the college and to review different CMS program packages. The cost (\$60-300k) of the software will be picked up by IRT. Special training for use of the software will be given by the Professional Development office.

The Web Committee will be involved in the CMS purchasing process once vendors are narrowed down. The normal purchasing procedures will be followed.

**Web author List-Patty Scogin**

Using the list provided by the George Payne, a email was sent out to those listed as web authors. A list of current austincc.edu URL owners is being gathered. Once the list is complete, it will be used to disseminate web updates and news.

*The next Web Committee meeting will be held on March 9 at 9 a.m. in room 218.*