

Web Committee

Meeting Minutes

June 14, 2007

Members in Attendance: Mary Parker, Richard Cutler, Brad Burnett, Cindy Yates and Andrew Christie

Chaired by: Patty Scogin with presentation by Edward Terry

Discussion: **ACC Homepage**

A few minor changes to the homepages were made. ACC calendar home was moved to the top and an emergency procedures link added to the bottom.

Input from committee on making large icons for the “REGISTER, APPLY, SCHEDULE” on the left side of the page. A suggestion was made to only have APPLY and SCHEDULE as the red go button already does the job of the REGISTER function.

A reminder was given that the banner on the homepage is customizable. Different stories will be available and made clickable in the future. The Marketing department will be in charge of putting together stories. A test run was made with a graduation story in May.

Discussion: **RSS Feed**

There are troubleshooting problems with RSS Feed not working on Explorer 7 as there seems to be issues with invalid characters. RSS Feed runs adequately in other conventional browsers.

Discussion: **ACC URL Maintenance (eterry/documents/webaccounts.pdf)**

IT has provided a list of ACC URLs. This list includes websites on the ACC server excluding faculty pages. It was recommended that the list be reviewed and that updates/corrections/changes be sent to IT so that the list can be cleaned.

Roundtable: The IT department is working with Human Resources and planning a one day “Online Job Fair” to give applicants another venue for applying for positions.

Another reminder was given about submitting items to the online calendar.

A condensed version of the Faculty Staff page has been created and will be phased in. This would decrease the clutter found in the first version.

The “Apply” button on the home page has approximately 2,500 daily hits.

The Adjunct Faculty page has been updated and is “Quantum Leaps” above and beyond the prior page design – per R. Cutler

Contribute software user training sessions were held during Professional Development Day in May. Positive feedback was received.

The IRT department has completed work on their Digital Images site.
<http://irt.austincc.edu/digitalimages/>

It was reported that the Meeting Minutes program is still in beta and being tested.

The Continuing Education department is in dire need of a MySQL database from IT. Andrew Christie will look into this. They are trying to get more people to use the CE calendar and add more information to their front page.

The Student Government Association has put much of their site work on hold until they receive new computers. SGA would like to see areas of the site available in various foreign languages. It was suggested to have SGA have pages made in the first person (for example “when I needed to apply and register” in a students own language)