

August 2002

**Present:** Ed Osborn, Tom Klumker, Patrick Goines, Julie Wauchope, Donna Pitts, Mary Parker, Stevan Sanchez

1. **Intranet Launch:** The committee discussed the plan to soft launch the site for 6 weeks to allow for faculty and staff feedback. (It was launched four days later on Aug. 26). The hard launch will be on October 1. It was agreed that for now, we won't password protect the working files of the schedule and catalog but we won't link to them either. Faculty who use these sites can get the urls from Dianne Olla. Tom is making a comment form for faculty/staff feedback.
2. **Loose Ends:** Ed will ask Matt Gramlich how the common links to the new academic dept. page/template is coming. (links to "department website" are found in the schedule, degree plan, and course description databases.) **Update:** Matt has developed a utility for Tom Klumker to use and the new "dept" database is now up.
3. **Electronic Bulletin Board:** While committee members feel this can become a valuable resource, many policy issues must be resolved regarding maintenance and monitoring for such a site; for now, the link to this has been removed from the new intranet site.
4. **What's next?** Some things coming up include:
  - a. opt-in email
  - b. Web Advisor (ACC Online Services)
  - c. Events Calendar
  - d. Virtual campus tours
  - e. International portal
5. **Meetings:** People felt we could go to a semi-monthly meeting schedule in October/November.