

October 2001

Present: Richard Smith, Terry Arzola, Mary Parker, Glenda Keyworth, Ed Osborn, Jere Hammer, Abraham Nassar, Patty Scogin

1. Home Page Redesign: The Marketing Department and Internet Services have been working on a home page redesign. Feedback has come from Academic Affairs Council, SOSPC, Web Committee, and student focus groups. Ed Osborn showed the committee the latest version. It features six main categories – active mouseovers will trigger drop-down menus. Active mouseovers will also be available on tier two pages whenever there are multiple item menus. The home page also features text links, a utility bar that can be cut and pasted to other web pages as a template, and an “Announcements” section. Target date for launching: Jan. 2, 2002.

2. Monsterlearning.com: Ron Brey and Ed Osborn have entered into a pilot agreement with monsterlearning.com to promote ACC’s distance learning classes. It’s for a 3-month, trial period. This site is devoted to distance learning courses throughout the country. They provide extensive tracking reports as part of the arrangement.

3. Report to the President: Ed Osborn indicated Dr. Fonté has asked for a progress report on web activities, and how we could accelerate initiatives such as streaming video, etc. The committee asked that the draft report be available at the next meeting.

4. Intranet: Discussion on how to update/upgrade our Intranet site. Consideration that we have both public and confidential information. Possibilities include password protecting some information via double authentications, as follows:

n Datatel; Software Archive; SSNs; Course Schedule working file; E-Staffing;

E-Time Sheets; Blackboard; Web Scheduling (Schedule 25); T-Compass; Web Advisor; Library Databases; and other information behind the firewall.

n We also have several intranet designs and/or pages (EVP, SmartLinks, QuickLinks, Digital Voodoo design; existing design)

We need to decide whether or not we want one seamless intranet site with password protected areas, or a combination extranet/intranet. An authentication server would cost as much as \$50,000 or we can use third party authentication. VPN (by Jan. 02) will allow access from home ISPs.

5. Instructional Page Guidelines: Agreement to add internships as a standard link.

6. Guidelines for links to/from ACC site: Decision to add following guidelines: for all links to ACC dept pages, ACC e-mail addresses need to be cited (can be linked to other email from there); depts. must use ACC servers to host dept. level pages. Links can be included to off-site faculty pages, but depts. are on ACC servers. This applies to links from dept pages, faculty pages and faculty email to internal resources such as the Catalog, Schedule, Office Hours, and Phone Book, all of which are on ACC servers. Include link to copyright/ personal use rules, and disclaimers about “no advertising,” and “no implied endorsement.”

Web Advisor: A separate committee is working on this; Teresa Harkins is chairing. Web Committee members on this committee include Richard Smith and Glenda Keyworth. The group will run pages by Web Committee for approval, as well as SGA. We need to decide where the Web Advisor link is placed; either off

"How to Enroll" or the Home Page. The course schedule will be viewable off Web Advisor and generated from Datatel. We need to make sure the schedule is not simply sorted by term; maintain the functionality. (probably want to maintain two systems.)