

## **Advising**

Additional information about math advising is available on the web at  
<http://www.austincc.edu/mthdept2/advising/>

### **Checking your students' prerequisites:**

You are responsible for checking prerequisites in your MATD or MATH course. How you are expected to do this varies with the level of course. For more details, check with your course committee. In MATD courses and in MATH 1314, 1324, and 1316, usually instructors use one of the Student Information sheets on the next few pages in this *Manual* and some pretest or prerequisite review sheet for homework as well. In the MATH courses, often instructors use the one-page Student Information sheet provided in this *Manual*. Notice that the student is required to sign a very strong statement about the truthfulness of their information.

Information about the course prerequisites is contained in the catalog description, which is included in the student handout. Information about the ACC Assessment Test cut-offs (and other placement test cut-offs) for various courses is available on the web from the above URL.

### **Advising students about other courses besides your course:**

A web flow chart for the MATH courses is available from the above URL.

Information about advising students into MATD courses, TSI requirements, and CCA (formerly NCBR) is available on the next few pages of this *Math Manual*.

### **Advising about TSI requirements, individual plans, and CCA:**

The statement about TSI individual plans is available in the online *Math Manual*.

In the *Math Manual* we have some guidelines for advising students in MATD courses about which course to take next and when to retake the Assessment Test.

In the *Math Manual*, we have some FAQs (with answers) about TSI requirements and CCA.

### **Answering other advising questions:**

Feel free to refer other advising questions to the full-time faculty members if you cannot find the information you need in this *Math Manual* or on the website at the above URL.